RESOLUTION - ACTION REQUESTED 2013-103

MEETING: April 2, 2013

TO: The Board of Supervisors

FROM: Rick Benson, County Administrative Officer

RE: Approve Budget Action Transferring Funds to the Vehicle Replacement Fund

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funds from the Community Corrections Fund to the Vehicle Replacement Fund to Allow for the Purchase of a Replacement Probation Vehicle ($8,000). During the recent Mid-Year review, the Board of Supervisors approved increasing the County Vehicle line item in the Community Corrections fund for the replacement of a Probation vehicle that had insufficient replacement funds accumulated. The funding should have been placed in a Transfers Out line item in order to transfer the money to the Vehicle Replacement fund, and to properly record and account for the fixed asset -vehicles purchases. This budget action will appropriate the funding in the proper accounts.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board must approve all budget actions transferring funds from one fund to another.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the budget action. There will be insufficient funds in the proper line items to purchase the replacement vehicle.

FINANCIAL IMPACT:
Funding is being transferred within the Community Corrections fund to allow the $8,000 to be transferred into the Vehicle Replacement fund for the purchase of the replacement Probation vehicle.

ATTACHMENTS:
1BUDACT (XLS)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Janet Bibby, District III Supervisor
AYES: Janet Bibby, Kevin Cann, John Carrier, Merlin Jones
EXCUSED: Lee Stetson
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>432</td>
<td>0272-613</td>
<td>0450</td>
<td>County Vehicle</td>
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<td></td>
<td>$8,000</td>
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<tr>
<td>432</td>
<td>0272-613</td>
<td>0787</td>
<td>Transfers Out</td>
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<td>$8,000</td>
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<tr>
<td>703</td>
<td>0310-309</td>
<td>1600</td>
<td>Transfers In</td>
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<td>($8,000)</td>
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<tr>
<td>703</td>
<td>0310-585</td>
<td>0640</td>
<td>Fixed Assets - Vehicles</td>
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<td>$8,000</td>
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<table>
<thead>
<tr>
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<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0104-414</td>
<td>1090</td>
<td>GENERAL CONTINGENCY</td>
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**TOTAL**: $8,000  $8,000

### TRANSFER BETWEEN FUNDS

<table>
<thead>
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</tbody>
</table>

**TOTALS**: $0  $0

**ACTION REQUESTED**: (Check all that apply)

- (X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**: To allow for the purchase of a replacement Probation vehicle.

**DEPT HEAD SIGNATURE**: [Signature]

**DATE**: 4-2-13

**APPROVED BY RES NO**: 12-103  CLERK: [Signature]  DATE: 4-3-13

**AUDITOR'S USE ONLY**

BA #

Budget Revision Form Revised 11/95