RESOLUTION - ACTION REQUESTED 2013-233

MEETING: June 11, 2013

TO: The Board of Supervisors

FROM: Charles Mosher, Health Officer

RE: Transfer $7,247 in Health Department’s Salary Savings to Extra Help Categories

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funding Within the Health Budget for Additional Extra Help Hours through the Remainder of the Fiscal Year ($7,247). Salary savings is available due to a vacant position and the department is requesting to use this funding for additional Clinic and clerical Extra-Help hours.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Any transfer of funding between categories within a budget requires Board approval.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the budget action. There will be inadequate funds for needed nursing activities.

FINANCIAL IMPACT:
Transfer from account 001-0401-621-0196 (Senior Office Assistant) in the amount of $7,247.00; and Transfer to account 001-0401-621-0201 (Extra-Help) in the amount of $4,134.00; and Transfer to account 001-0401-621-0203 (Clinic Extra-Help) in the amount of $3,113.00

06/11/13 001-0401-621-0201 · Extra-Help $4,134.00
06/11/13 001-0401-621-0203 · Clinic Extra-Help $3,113.00
06/11/13 001-0401-621-0196 · Senior Office Assistant ($7,247.00)

Total: $0.00

ATTACHMENTS:
Budget Action Form Transfer X-help Funds (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: John Carrier, District V Supervisor
AYES: Stetson, Jones, Bibby, Cann, Carrier
<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/ DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
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<td>EXTRA-HELP</td>
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TOTAL $7,247  $7,247

ACTIONS REQUESTED: (Check all that apply)

[ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

[X] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

JUSTIFICATION:

________________________________________________________________________

DEPT HEAD SIGNATURE ________________________________ DATE 5/29/2013

CHARLES B. MOSHER, M.D., MPH, HEALTH OFFICER, PUBLIC HEALTH DEPT

APPROVED BY RES NO. 13-233  CLERK ________________________________ DATE 6-12-13