RESOLUTION - ACTION REQUESTED 2013-256

MEETING: June 18, 2013

TO: The Board of Supervisors

FROM: Charles Mosher, Health Officer

RE: Transfer $1,433 to Health Department’s Travel and Training Categories and Budget Action

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funding Within the Health Budget for Travel and Training to Cover Necessary Travel Expenses for the Remainder of the Fiscal Year ($1,433). Activity involving travel to represent Mariposa County at State meetings and committees was more brisk than anticipated at budget preparation.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Any transfer of funding affecting the Training & Seminars line item requires Board approval.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the budget action. There will be inadequate funds for needed travel and training.

FINANCIAL IMPACT:
Transfer from account 001-0401-621-0417 (Health Dept Office Exp) in the amount of $1,433; and Transfer to account 001-0401-621-0490 (Health Dept Travel) in the amount of $1,433.

ATTACHMENTS:
Budget Action Form for Transfer

CAO RECOMMENDATION
Requested Action Recommended

[Signature]
Rick Benson, County Administrator/CAO
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Janet Bibby, District III Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Stetson, Jones, Bibby, Cann, Carrier
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/ DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>INCREASE</th>
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<td>0417</td>
<td>HEALTH DEPT OFFICE EXP</td>
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<td>HEALTH DEPT TRAVEL</td>
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**TOTAL** $1,433 $1,433

**ACTIONS REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (2/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- [X] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:**

Transfer from Office Expense to Travel Expense to cover necessary travel at the end of the fiscal year. Activity involving travel to represent Mariposa County at State meetings and committees was more than anticipated at budget preparation.

**DEPT HEAD SIGNATURE**

Charles B. Mosher, M.D., MPH, Health Officer, Public Health Dept

**DATE** 6/5/2013

**APPROVED BY RES NO.** 13-256

**CLERK**

**DATE** 6/18/13

**AUDITOR'S USE ONLY**

**BA #**