DEPARTMENT: Administration & Econ. Devel.  Rick J. Benson, CAO
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:
Approve a Professional Service Agreement with Roger Stephens Engineering in the amount of $33,250 to conduct a Drainage Study for the town of Mariposa (3rd to 5th Street, hereinafter known as “Project Area”).

BACKGROUND AND HISTORY OF BOARD ACTIONS:
On February 26, 2008, an Agreement in the amount of $70,000 was approved between the State of California Department of Housing and Community Development and Mariposa County in part to conduct a Drainage Study in the above-mentioned Project Area.

The February 26, 2008 Agreement from the Department of Housing and Community Development, authorized the commencement of the project.

On September 25, 2006, staff submitted solicitation through an RFQ process to eight (8) civil engineering contractors and A/E Consultant Information Network that distributes information on current projects to civil engineering firms throughout California soliciting bids. Only three responses were received, two of which were within budget. While two civil engineering firms were well qualified, county staff found Roger Stephens best suited for the job as he is most familiar with our topography, drainage system and current flooding issues.

The purpose of the Drainage Study is to mitigate flooding, preserve existing roads and plan for potential future construction in the Project Area.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If we do not proceed with the project, funding from the grant award to Mariposa County will be reallocated to another jurisdiction by the State of California Department of Housing and Community Development.

<table>
<thead>
<tr>
<th>Financial Impact? (x) Yes ( ) No</th>
<th>Current FY Cost: $35,000</th>
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<tbody>
<tr>
<td>Budgeted In Current FY? (x) Yes ( ) No ( ) Partially Funded</td>
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<td>Amount in Budget: $70,000</td>
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<td>Additional Funding Needed: $0</td>
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<td>Source:</td>
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<td>Internal Transfer</td>
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<td>Unanticipated Revenue</td>
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<td>Transfer Between Funds</td>
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<td>Contingency</td>
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<td>( ) General ( ) Other</td>
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<td>Annual Recurring Cost: $</td>
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</table>

List Attachments, number pages consecutively

Professional Services Agreement, pages 1-5
Scope of Work, Exhibit “A”, page 6

CLERK’S USE ONLY:
Res. No.: Ord. No._____
Vote – Ayes: 5  Nocs: ______
Absent: ______
Approved
( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended
( ) No Opinion
Comments: __________________________

CAO: ______________________
ml.Grant.CDBG 2007 08 Agenda Transmittal Form for Roger Stephens Contract

Revised Dec. 2002
TO: RICHARD J. BENSON, CAO  
FROM: MARGIE WILLIAMS, Clerk of the Board  
SUBJECT: Approval of Consent Agenda  
RESOLUTION 09-11  
THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA  
ADOPTED THIS Order on January 13, 2009  
ACTION AND VOTE:  
  Item 7 – Discussion was held with Rick Benson, County Administrative Officer, and Marilyn Lidyooff/Administration-Business Development Coordinator, relative to the status of funding and the project. Supervisor Bibby requested that written progress reports be provided, and that the draft study document be routed to Public Works for review. Supervisor Turpin requested that Public Works be involved in the tasks. (M)Cann, (S)Allen, item 7 was approved/Ayes: Unanimous.  
CA-7 Approve an Agreement with Roger Stephens Engineering in the Amount of $33,250 to Conduct a Drainage Study for the Town of Mariposa (3rd to 5th Street) and Authorize the Board of Supervisors Chair to Sign the Agreement (County Administrative Officer/Personnel/Risk Manager); Res. 09-11, with direction to staff relative to progress reports and coordinating with Public Works  
Cc: Marilyn Lidyooff, Business Development Coordinator 
File