DEPARTMENT: Human Services / Community Action

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board:

1. Authorize your Chairperson to sign the Contract for Services with Gary Meyer to assist new staff in Community Action with Weatherization services for an amount not to exceed $7,500; and
2. Authorize the Human Services Director to sign the 4th amendment to the 2008 Low Income Home Energy Assistance (LIHEAP) agreement number 08B-5473 and the 1st amendment to the Department of Energy (DOE) agreement number 08C-1721.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

PLEASE SEE ATTACHMENT

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

PLEASE SEE ATTACHMENT

Financial Impact? (X) Yes ( ) No Current FY Cost: ( ) No ( ) Partially Funded
Budgeted in Current FY? (X) Yes
Amount in Budget: $ 7,500
Additional Funding Needed: $ 0
Source: Contracts/Grants Internal Transfer
Unanticipated Revenue 4/5's vote
Transfer Between Funds 4/5's vote
Contingency 4/5's vote
( ) General ( ) Other

Annual Recurring Cost:

Pages 1 & 2 - Memo to the Board
Pages 3 through 9, Contract for Services
Page 10 - Attachment A
Pages 11 through 15 - LIHEAP Amendment 4
Pages 16 through 21 - DOE Amendment 1
Budget Action

CLERK'S USE ONLY:
Res. No. _____ Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: _______________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: [Signature] Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
No Opinion

Comments:

CAO: [Signature]
### BUDGET ACTION FORM

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**ACTION REQUESTED:** (Check all that apply)

- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** Adjustment necessary for continuation of weatherization services.

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**DEPT HEAD SIGNATURE**  
[Signature]  
**DATE** 5/21/09

**APPROVED BY RES NO.**  
[Signature]  
**DATE** 5/26/09

**DEPARTMENT** Human Services  
**AUDITOR’S USE ONLY**  
**BA #**

Budget Revision Form Revised 07/2000
May 15, 2009

TO: Members, Board of Supervisors
    Rick Benson, CAO
FROM: James Rydingsword
RE: Community Action Programs / 2008-09 Weatherization Programs

RECOMMENDATION

It is respectfully recommended that your Board:

1. Authorize your Chairperson to sign the Contract for Services with Gary Meyer to assist new staff in Community Action with Weatherization services for an amount not to exceed $7,500; and
2. Authorize the Human Services Director to sign the 4th amendment to the 2008 Low Income Home Energy Assistance (LIHEAP) agreement number 08B-5473 and the 1st amendment to the Department of Energy (DOE) agreement number 08C-1721.

BACKGROUND

The purpose of LIHEAP and DOE, under the auspices of the California Department of Community Services and Development (CSD), is to provide energy assistance and weatherization services to low-income county residents. LIHEAP funds have been allocated to Mariposa County for several years and operate on a calendar year. In recent years this program has assisted an average of 500 low-income households each year with energy assistance utility payments and 40 households with weatherization services who are primarily seniors, the disabled and the working poor.

CURRENT SITUATION

The Community Action Programs unit of the Department of Human Services has hired and begun training new staff to begin providing weatherization services within the Department. Staff must attend training provided by CSD at the PG&E training center in Stockton or San Bernardino. Staff has attended and passed the first of three training sessions, the first being Basic Weatherization. The next two sessions, Combustion Appliance Safety and Duct Blaster/Blower Door training are critical to performing this job correctly and safely. These next two courses will not be completed until July 23rd and August 6, 2009 respectively.

The 2008-09 DOE contract will allow the weatherization of approximately two (2) homes and will expire at the end of the fiscal year. CSD has recommended that we subcontract with someone to spend these dollars. The Department felt it would be in line with the Board’s wishes to keep this money in-county and subcontract with someone local. Mr. Gary Meyer has recently retired from the Public Works Department, however provided weatherization services to Mariposa County low-income residents for almost 20 years during his tenure. Mr. Meyer has agreed to help.

Our new staff will accompany Mr. Meyer to homes that already qualify for services and are awaiting assessment. This arrangement will also give our staff vital “on-the-job” training which often presents the opportunity to problem solve that no text book or classroom can provide.
The amendments to the two agreements, LIHEAP 08B-5473 and DOE 08C-1721 are to bring reimbursement rates current with the 2009 LIHEAP contract rates. There is no increase to available dollars and no term extension. Approving these agreements is simply a formality and will enable the County to continue to receive new contracts.

FINANCIAL

We have budgeted $486,569 in Fund 334 (LIHEAP/DOE funding for FY 2008-09). The attached budget adjustment will allow the program to pay for the services to be rendered. The approval of the subcontract allows for program continuation. There is no local share of cost for this program and therefore, no impact to the County’s General Fund.