DEPARTMENT: Public Works/Administration

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action transferring $2,600 within the Public Works Administration budget from salary savings in the Assistant Director position to Equipment to replace two personal computers.

The hard drive recently failed on the computer used by the Safety Officer. This computer was a "hand me down" from another staff person who got a new one. The Technical Services staff was able to get the hard drive working again, but warned that it could fail at any time and recommends replacing the computer.

The computer used by the Account Clerk who bills the Special Districts has been running very slowly. Technical Services analyzed the hardware and their recommendation is to replace this computer also.

We have salary savings in the vacant Assistant Director position to cover the cost of replacing these computers.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves transfers within budget units that do not change the overall budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the requested action; we would be unable to replace the computers.

Financial Impact? (X) Yes ( ) No Current FY Cost: $2,600
Budgeted in Current FY? ( ) Yes (X) No ( ) Partially Funded
Amount in Budget: $-0-
Additional Funding Needed: $2,600
Source: Internal Transfer X
Unanticipated Revenue ______ 4/5’s vote
Transfer Between Funds ______ 4/5’s vote
Contingency ______ 4/5’s vote
( ) General ( ) Other

List Attachments, number pages consecutively
1. Personal computer quote
2. Budget Action

CLERK’S USE ONLY:
Res. No. 2007-18 Ord. No. _____
Vote – Ayes: ______ Noes: ______ Absent: ______
Approved ( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ______
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:
☑ Requested Action Recommended
☐ No Opinion
Comments: ________________________________

CAO: ________________________________

Revised Dec. 2002
## BUDGET ACTION FORM

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<th>DESCRIPTION</th>
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### TOTAL

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**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- [X] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** To allow for the replacement of two computers

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**DEPT HEAD SIGNATURE**

**DATE**

01/22/08

**APPROVED BY RES NO.**

03-43 CLERK

**DATE**

2-12-08

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**0304 Public Works Administration**
**SALES QUOTATION**

**QUOTE NO.** JNL7657  
**ACCOUNT NO.** 3272206  
**DATE** 1/11/2008

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<td>JEFF BUCHKO</td>
<td>UPS Ground (2-3 da)</td>
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<th>ITEM NUMBER</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
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| 1   | 1269197     | ACER VT6900 E6320 250GB 2GB XPP DVR  
Mfg#: ACE-VT6900-UD6320P  
Contract: MARKET | 849.00 | 849.00 |
| 1   | 1061439     | MS SLD OFFICE PRO PLUS 2007  
Mfg#: MLD-79P-01207  
Contract: MARKET | 339.00 | 339.00 |

---------- SPECIAL INSTRUCTIONS ----------  
Please include this quote# on your PO and fax it to 847-371-2100-thanks  

Recommended items for  
ACER VT6900 E6320 250GB 2GB XPP DVR  
1011284 SVN 2YR EXT PERIPHERAL $701  
SVN-054444 86.77  
394220 ACER DT WAR UPG 2ND & 3RD YR  
ACS-146.AB769.002 109.72

| SUBTOTAL | 1188.00 |
| FREIGHT | 17.99 |
| SALES TAX | 65.80 |

**TOTAL** 1,271.79

**BUY WITH CONFIDENCE. CDW IS A FORTUNE 500 COMPANY.**

CDW Government, Inc.  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061  
General Phone: 847-371-5000  Fax: 847-419-6200  
Account Manager's Direct Fax: 847-371-2100

Please remit payment to:  
CDW Government, Inc.  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515

Attachment #1