DEPARTMENT: Sheriff

BY: Brian Muller
PHONE: 966-3615

RECOMMENDED ACTION AND JUSTIFICATION: Request approval to make a $8,000 budget transfer from the “Deputy Salary” line item to the “Forest Service Contract” line item.

The “Forestry Contract – Extra Help” line item is currently being used to pay the salary of one extra-help dispatcher and one extra-help patrol deputy assigned to North County patrol. Effective May 1, 2008 one of the department’s full time dispatchers will be resigning to accept a position with the California Highway Patrol. Due to the shortage in staffing that will be created within dispatch, the employee that is leaving has expressed a willingness to work as an “extra-help dispatcher” until a replacement can be hired. It is estimated that the “Forestry Contract – Extra Help” line item will need to be increased by $8,000 to ensure that sufficient funds are available to pay the three extra-help employees for the remainder of this fiscal year.

There is currently sufficient salary savings within the “Deputy Salary” line item to allow for the requested transfer of funds.

BACKGROUND AND HISTORY OF BOARD ACTIONS: Similar requests have been requested in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: If the transfer is disallowed current funding for the two current extra-help positions will run out in May and the third extra-help position will not be filled.

Financial Impact? ☑ Yes ( ) No
Budgeted In Current FY? ( ) Yes ( ) No ☑ Partially Funded
Amount in Budget: $5,122
Additional Funding Needed: $8,000
Source: Internal Transfer ☑
Unanticipated Revenue ☑ 4/5’s vote
Transfer Between Funds ☑ 4/5’s vote
Contingency ☑ 4/5’s vote
( ) General ( ) Other

Annual Recurring Cost: $0
See attached Budget Action Form

CLERK’S USE ONLY:
Res. No.: ☑ 1/1/07 Ord. No. __________
Vote – Ayes: ___ Noes: ____
☑ Approved
☑ Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: __________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ________________________________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
☑ Requested Action Recommended
( ) No Opinion
Comments: __________

CAO: __________
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<td>521.02-04</td>
<td>Forestry Contract - Extra Help</td>
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<td>1090</td>
<td>GENERAL CONTINGENCY</td>
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**TOTALS:** 8,000 8,000

### TRANSFER BETWEEN FUNDS

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<th>DEBIT</th>
<th>CREDIT</th>
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</thead>
</table>

**TOTALS**

**ACTION REQUESTED:** (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** Refer To Attached Explanation

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**DEPT HEAD SIGNATURE**

**DATE:** 4-14-08

**APPROVED BY RES NO:** 03-157

**CLERK**

**DATE:** 5-6-08

**DEPARTMENT:** Sheriff's Office

**AUDITOR'S USE ONLY**

**BA #**

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Budget Revision Form Revised 07/2000