DEPARTMENT: Sheriff

BY: Brian Muller
PHONE: 966-3615

RECOMMENDED ACTION AND JUSTIFICATION: Request approval to make a $5,000 budget transfer from the “Jail – Medical & Laboratory” line item to the “Jail – Household / Janitorial” line item.

Due to a change in account billing, the Jail’s “Household / Janitorial Expense” line item will exceed the amount budgeted for fiscal year 2007-2008. The shortage is a direct result of a change in account billing within the sheriff’s office. In past years all refuse fees were paid out of the “Utilities Expense” line item. When the 2007/2008 budget was submitted the costs associated with refuse disposal were included in the “Utilities Expense” line item. As the refuse fees were received, office staff paid the refuse costs from the “Household / Janitorial Expense” line item rather than the “Utilities Expense” line item.

There is currently sufficient savings within the “Jail – Medical & Laboratory” line item to allow for the requested transfer of funds.

BACKGROUND AND HISTORY OF BOARD ACTIONS: Similar requests have been approved in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: If the request is not approved, the necessary adjustments will have to be made at the end of the fiscal year.

Financial Impact? Yes ( ) No
Budgeted In Current FY? Yes ( ) No
( ) Partially Funded
Amount in Budget: 5,000
Additional Funding Needed:
Source
Internal Transfer
Unanticipated Revenue
Transfer Between Funds
Contingency
( ) General ( ) Other

Annual Recurring Cost: $0

Budget Action Form

CLERK’S USE ONLY:
Res. No. 468 B Ord. No. ________
Vote – Ayes: ___ Noes: ___
( ) Absent ( ) Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ____________

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _________________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
( ) No Opinion
Comments: ____________________________________________

CAO: ____________________________
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0220</td>
<td>531.04-09</td>
<td>Jail - Household / Janitorial</td>
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<td>5,000</td>
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<td>0220</td>
<td>531.04-14</td>
<td>Jail - Medical &amp; Laboratory</td>
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<td>0104-414</td>
<td>1090</td>
<td>GENERAL CONTINGENCY</td>
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</tr>
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| TOTALS | 5,000 | 5,000 |

## TRANSFER BETWEEN FUNDS

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<tr>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

| TOTALS |

## ACTION REQUESTED:

- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

## JUSTIFICATION

Refer To Attached Board Agenda Item Explanation

exceeded.

## DEPT HEAD SIGNATURE

[Signature]

DATE: 4-14-08

## APPROVED BY RES NO.

08-168  CLERK  

DATE: 5-6-08

## DEPARTMENT:

Sheriff's Office

## AUDITOR'S USE ONLY

BA #

Budget Revision Form Revised 07/2000