DEPARTMENT: Public Works/Facilities Maintenance  

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action Form transferring ($17,000) within the Facilities Maintenance budget to cover anticipated costs for utility and fuel expense through June 30, 2008.

Facilities Maintenance is responsible for paying most county utility bills. This year higher utility costs, coupled with increased usage, has resulted in an increase in expense. Public Works estimates that we will need approximately $16,000 more in appropriations to cover costs through June 30, 2008. There are savings in several other expense line items in the Facilities budget to cover this, as detailed in the Budget Action Form.

An unanticipated increase in fuel prices has left this line item in need of approximately $1,000 more in appropriations. This need can be met with savings from the Office Expense line item.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves transfers within budget units to cover higher than anticipated expenditures.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not appropriate: Auditor will be unable to pay utility and fuel expense.

Financial Impact? (X) Yes ( ) No  
Current FY Cost: $17,000  
Annual Recurring Cost: $  
Budgeted In Current FY? ( ) Yes ( ) No (X) Partially Funded

Amount in Budget: $227,500  
Additional Funding Needed: $17,000

Source:  
Internal Transfer (X)  
Unanticipated Revenue  
Transfer Between Funds  
Contingency  
( ) General ( ) Other  

List Attachments, number pages consecutively  
1. Budget Action Form  

CLERK'S USE ONLY:  
Res. No.: 58-319  
Vote - Ayes: 5  
Absent:  
Approved  
( ) Minute Order Attached  
( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:  
Requested Action Recommended  
( ) No Opinion  
Comments:  

CAO:  

MYSTIC TEXT:  
DATED: July 15, 2008  
AGENDA ITEM NO. 2-15
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>473-0405</td>
<td>Clothing</td>
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<td>0128</td>
<td>473-0413</td>
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<td>473-0430</td>
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<td>473-0450</td>
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<td>473-0488</td>
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<td>473-0417</td>
<td>Office Expense</td>
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</table>

## TRANSFER BETWEEN FUNDS

| TOTAL | 17,000 | 17,000 |

### ACTION REQUESTED:
- (Check all that apply)
  - [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies
  - [x] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

### JUSTIFICATION:
1) To fund through remainder of fiscal year 07-08; 2) To fund through remainder of fiscal year 07-08.

### DEPT HEAD SIGNATURE
Signed 07-08 on packet 08-15-08

### APPROVED BY RES NO. 08-319
CLERK

### DATE
7-15-08

### 001 Facilities Maintenance

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Budget Action Form Revised 11/95