DEPARTMENT: Public Works/Sports Complex

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Amendment #3 to the contract with Roger Stephens Engineering for the Sports Complex Waterline extending the term to December 31, 2007; approve Budget Action for FY 07-08 transferring $2,352 in the Sports Complex budget from Buildings/Improvements to Professional Services; authorize payment of $2,352 to Roger Stephens Engineering for invoice #2855 dated 10/19/07 for work performed on the Sports Complex Waterline.

No funds were budgeted in Professional Services in the Sports Complex budget (Fund #569) for fiscal year 07-08 because the Public Works fiscal staff was under the impression that all work for the waterline project was complete and there were no outstanding invoices. Roger Stephens Engineering contacted Public Works in June 2008 about an unpaid invoice related to the waterline project.

After discussions with Roger Stephens we concluded that the charges on the invoice are legitimate and need to be paid. (The Public Works engineer who was overseeing the waterline project was having health issues last fall and it’s possible that the original invoice was pending approval and never got forwarded for payment.)

Since the invoice is old and pertains to the prior fiscal year we are asking Board approval to pay it. The money available in the Sports Complex budget to cover this expense is from interest income; no General Fund money or Prop 40 funding is needed to pay the invoice. The County was obligated to install the waterline under the terms of the agreement with the Baptist Church for purchase of the Sports Complex land.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board approved a Professional Services Agreement with Roger Stephens Engineering for survey and design work for the waterline on February 24, 2004, Res. No. 04-76.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the requested action; we would be unable to pay Roger Stephens Engineering the final invoice on the waterline project.
The foregoing instrument is a correct copy of the original on file in this office.

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: ________________________________
    Deputy

COUNTY ADMINISTRATIVE OFFICER:

   Requested Action Recommended
   No Opinion

Comments:

__________________________________

__________________________________

__________________________________

CAO: _____________________________
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>839-0418</td>
<td>Professional Services</td>
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<td>839-0620</td>
<td>Buildings/Improvements</td>
<td></td>
<td></td>
<td>2,352</td>
</tr>
</tbody>
</table>

| 001  | 0104     | 414-1090| GENERAL CONTINGENCY  |         |          |          |

**TRANSFER BETWEEN FUNDS**

| TOTAL | 2,352 | 2,352 |

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** To allow for payment of Invoice #255 to Roger Stephens Engineering.

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**DEPT HEAD SIGNATURE**

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**APPROVED BY RES NO.**

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**CLERK**

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**DATE** 07/18/08

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**AUDITOR'S USE ONLY**

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**BA#**

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**569 Sports Complex**

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Budget Action Form Revised 11/55

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**ATTACHMENT #2**