DEPARTMENT: Planning

BY: Kris Schenk, Planning Director
PHONE: 966-5151

RECOMMENDED ACTION AND JUSTIFICATION:

Transfer of funds from SDA Camp Wawona Professional Services, #346-0256-0418 to Training & Seminars, #346-0256-550-0490. Funds in this account will be needed for the costs of the public hearings for the SDA Camp Wawona project that will be held in the Wawona/Fish Camp area. The Training & Seminars line item was not previously funded.

There is a balance of $37,781 available in the Professional Services line item.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Community public meetings at the Tenaya Lodge are being scheduled by the Wawona Town Planning Advisory Committee and the Planning Commission to review the SDA Camp Wawona. Renting Tenaya Lodge for the hearings is essential due to the anticipated large public turn out. The use of these funds for rental of this facility has been endorsed by the SDA Camp Wawona agent, Coats Consulting.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Inability to rent a facility large enough to accommodate the expected Camp Wawona crowd would potentially prevent the meetings from being held in the vicinity of Wawona.

Financial Impact? (X) Yes ( ) No
Current FY Cost: $37,781

Budgeted In Current FY? (X) Yes ( ) No ( ) Partially Funded

Amount in Budget: $37,781
Additional Funding Needed: $2,000

Source:
Internal Transfer
Unanticipated Revenue ( ) 4/5’s vote
Transfer Between Funds ( ) 4/5’s vote
Contingency ( ) 4/5’s vote
( ) General ( ) Other

List Attachments, number pages consecutively
1. Meetings agreement with Tenaya Lodge
2. Budget action form.

CLERK’S USE ONLY:
Res. No. 1070
Vote - Ayes: 5
Noes: 0
Absent: 0
Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ________________

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
No Opinion
Comments:

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
Deputy

CAO: ________________

Revised Dec. 2002
CATERING CONTRACT

December 1, 2006

DATE OF FUNCTION: Friday, January 12, 2007

EVENT: Wawona Town Advisory Planning Meeting

CONTACT: Ms. Carol Suggs

ADDRESS: P.O. Box 2039
Mariposa, CA  95338

TELEPHONE: 209-966-5151

EMAIL:

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<th>11:30 AM</th>
<th>4:00 PM</th>
<th>Meeting</th>
<th>Theater</th>
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SPECIAL ITEMS AND ARRANGEMENTS:
$600.00 non-refundable Deposit, Credit Card Authorization & Signed Catering Contract due by:
Wednesday, December 13, 2006.
Total Minimum Cost: $600.00 (Consists of Room Rental)

The non-refundable deposit will be applied towards your final bill at full value. Any catering function that cancels less than 6 months prior to the booked date will be subject to cancellation fees equal to the full Total Minimum Cost. All food & beverage is subject to 19% service charge and current sales tax.

I have read the foregoing and find the arrangements in order and understand that to make this contract definite, it must be returned signed and dated by Wednesday, December 13, 2006.

Wedding & Event Sales Manager

Carol Suggs, Mariposa County Planning

Date

Date
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<th>DEPT/DIV</th>
<th>ACCOUNT</th>
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<td>04-18</td>
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<td>346</td>
<td>0249-575</td>
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<td>Training &amp; Seminars</td>
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001  0104  414-1090  GENERAL CONTINGENCY

**TRANSFER BETWEEN FUNDS**

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<tbody>
<tr>
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**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies;

- [X] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories with a budget unit;

**JUSTIFICATION:** Request transfer of funds from SDA Camp Wawona budget, Professional Services to Training & Seminars, to pay for two public meetings to be held at Tenaya Lodge for the SDA Camp project. Rental of Tenaya Lodge has been approved by the agent for SDA Camp Wawona, Coats Consulting. The budget line item, Training & Seminars, was not funded.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**DATE** 12/11/06

**DATE** 12/12/06

**SDA WAWONA**