RECOMMENDED ACTION AND JUSTIFICATION:
Approve budget action transferring funds from the General Contingency to replace stale dated checks that were never cashed and authorize the Auditor to reissue the checks. The checks were misplaced and because they were not cashed within the six-month time period as set by County policy and State regulations, the Auditor’s department voided the checks. Please see the attached letter.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
None.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the budget action. The Mariposa County Deputy Sheriff’s Association will not receive all of the money that their members had intended the Association to receive through membership dues.

<table>
<thead>
<tr>
<th>Financial Impact?</th>
<th>Yes</th>
<th>No</th>
<th>Current FY Cost: $4,951</th>
<th>Annual Recurring Cost: $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted In Current FY?</td>
<td>Yes</td>
<td>(X) No</td>
<td>Partially Funded</td>
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</tr>
<tr>
<td>Amount in Budget:</td>
<td>$0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Funding Needed:</td>
<td>$4,951</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Source:</td>
<td>Internal Transfer</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Unanticipated Revenue</td>
<td>4/5’s vote</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Transfer Between Funds</td>
<td>4/5’s vote</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Contingency</td>
<td>X</td>
<td>4/5’s vote</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(X) General</td>
<td>( ) Other</td>
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<td></td>
</tr>
</tbody>
</table>

CLERK’S USE ONLY:
Res. No.: 53477
Vote – Ayes: 5
Absent: 0
Approved
Minute Order Attached
No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
No Opinion
Comments:
The current balance in General Contingency is $2,840,759
CAO:
December 5, 2006

Mariposa County Board of Supervisors;

The purpose of this letter is to request that the Board approve reissuance of checks previously made to the Mariposa County Deputy Sheriffs’ Association. These checks (copies attached) were for funds collected from DSA members by the Auditor’s Office in order to pay DSA dues. The checks in question are:

Check # 505472 dated 09/29/03 in the amount of $1532.90

Check # 535459 dated 01/28/05 in the amount of $1637.45

Check # 900024 dated 02/28/05 in the amount of $1779.95

The above mentioned checks were misfiled during changes in DSA leadership. Effective 11/1/06, the DSA has instituted changes in leadership and accounting procedure that will prevent these occurrences in the future.

The Auditor’s Office has completed the necessary form(s) to effect the fund transfer, and the DSA respectfully requests that the Board approve this action.

Please do not hesitate to contact me with any questions.

Thank you,

Linda Brower
Treasurer
Mariposa County Deputy Sheriffs’ Association

Attachments
MARIPOSA COUNTY AUDITOR

KEN HAWKINS

MARIPOSA CA 95338
90 BOX 276

DEPUTY SHERIFF'S ASSOCIATION

ONE THOUSAND FIVE HUNDRED THIRTY TWO AND 92/100 DOLLARS

<table>
<thead>
<tr>
<th>NO.</th>
<th>505472</th>
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<tr>
<td>76/76</td>
<td>09/29/2003</td>
</tr>
<tr>
<td>CHECK NUMBER</td>
<td>VENDOR NUMBER</td>
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COUNTY OF MARIPOSA

COUNTY OF MARIPOSA CALIFORNIA

P.O. BOX 79

FEBRUARY 2003

DEPUTY SHERIFF'S ASSOCIATION

0007675

<table>
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<tr>
<th>DEPARTMENT</th>
<th>ACCOUNT</th>
<th>VENDOR #</th>
<th>AMOUNT</th>
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<tr>
<td>PAYROLL SUMMARY</td>
<td>2003030</td>
<td>0007675</td>
<td>0000000</td>
<td>0000000</td>
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Group number . . . . . . : 1703 PAYROLL AP BATCH
Accounting period . . . . : 03/2004 mm/yyyy
Posting date . . . . . . : 09/29/2003 mm/dd/yyyy

Disbursement Information:
Bank code . . . . . . . . . . : 00
Payment number . . . . . : 505472 Void.
Payment date . . . . . . . : 09/29/2003
Disbursement period . . . : 03/2004 mm/yyyy
Disbursement status . . . : Paid / Disbursed.
Due date . . . . . . . . . . : 09/30/2003
Disbursement number . . . : 140
Discount Due Date . . . . : 00/00/0000
Always take discount Flag: N

Press Enter to continue
F3=Exit    F12=Cancel    F15=Group Inquiry    F20=Imaging
<table>
<thead>
<tr>
<th>VENDOR NUMBER</th>
<th>NET AMOUNT</th>
<th>CHECK NUMBER</th>
<th>DATE</th>
<th>VENDOR NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>535459</td>
<td>000767</td>
<td>535459</td>
<td>01/28/2005</td>
<td>7675</td>
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</table>

Total: 000767

County of Mariposa
Deputy Sheriff's Association
Group number . . . . . . : 4612  PAYROLL AP BATCH
Accounting period . . . : 07/2005  mm/yyyy
Posting date . . . . . . : 01/28/2005  mm/dd/yyyy

Disbursement Information:
    Bank code . . . . . . : 00
    Payment number . . . : 535459  Void.
    Payment date . . . . . : 01/28/2005
    Disbursement period . . : 07/2005  mm/yyyy
    Disbursement status . . : Paid / Disbursed.
    Due date . . . . . . . : 01/31/2005
    Disbursement number . . : 225
    Discount Due Date . . . : 00/00/0000
    Always take discount Flag: N

Press Enter to continue
F3=Exit  F12=Cancel  F15=Group Inquiry  F20=Imaging
COUNTY OF MARIPOSA

MARIPOSA COUNTY AUDITOR

KEN HAWKINS

MARIPOSA CA 95338
PO BOX 26

DEPUTY SHERIFF'S ASSOCIATION

ONE THOUSAND SEVEN HUNDRED SEVENTY NINE AND 95/100 DOLLARS

$1,779.95

900024

VENDEE NUMBER

900024

DATE

02/25/2005

AMOUNT

779.95

INVOICE

20050228

DESCRIPTION

02/28/2005 PAYROLL SUMMARY

AMOUNT

401000021010344

DATE

01/79.95

20050228

ACCOUNT

900024
Group number . . . . . . : 5285 PAYROLL AP BATCH
Accounting period . . . : 08/2005 mm/yyyy
Posting date . . . . . . : 02/25/2005 mm/dd/yyyy

Disbursement Information:
   Bank code . . . . . . : 00
   Payment number . . . : 900024 Void.
   Payment date . . . . : 02/25/2005
   Disbursement period : 08/2005 mm/yyyy
   Disbursement status : Paid / Disbursed.
   Due date . . . . . . : 02/28/2005
   Disbursement number : 261
   Discount Due Date . . : 00/00/0000
   Always take discount Flag: N

Press Enter to continue
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## Budget Action Form

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<td>001</td>
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**TOTAL**  

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<tbody>
<tr>
<td>$4,951</td>
<td>$4,951</td>
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</table>

## Transfer Between Funds

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</table>

**TOTALS**  

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<table>
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<tbody>
<tr>
<td>$0</td>
<td>$0</td>
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</tr>
</tbody>
</table>

### Action Requested:

- (X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

### Justification:

To replace stale dated checks that were never cashed from previous fiscal years.

---

**DEPT HEAD SIGNATURE**

Mary B. Johnson  

**DATE** 12-12-96

**APPROVED BY RES NO.** 572  

CLERK

**DATE** 12-14-96

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**Stale Dated Checks - DSA**

Budget Revision Form Revised 11/95