MARIPOSA COUNTY  
BOARD OF SUPERVISORS  
AGENDA  
DATE: Sept. 12, 2006

DEPARTMENT:  
Child Support Services

BY: Debra Walton  
PHONE: 966-3400

RECOMMENDED ACTION AND JUSTIFICATION:

Authorize the Child Support Director to purchase three replacement computers in the amount of $3351.06 plus tax from HP Public Sector Sales with funds provided by the State.
The State has provided funds through the Department’s Electronic Data Processing Budget and approved this replacement. These three computers are over six years old and are too old to be covered on our service maintenance agreement.

BACKGROUND AND HISTORY OF BOARD ACTIONS
The Board has previously approved such purchases.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve and give alternative direction

Financial Impact? (x) Yes ( ) No  
Current FY Cost: $ 4000
Annual Recurring Cost: $
Budgeted in Current FY? (x) Yes ( ) No ( ) Partially Funded
Amount in Budget: $ 4000
Additional Funding Needed: $ 0
Source:
Internal Transfer X
Unanticipated Revenue 4/5’s vote
Transfer Between Funds 4/5’s vote
Contingency 4/5’s vote
( ) General ( ) Other

List Attachments, number pages consecutively
Quote
Funding Letter from State

CLERK’S USE ONLY:
Res. No.: 5-419  
Ord. No. ___  
Vote – Ayes: ___  
Noes: ___
Absent: ___
Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ___
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:
___ Requested Action Recommended
___ No Opinion
Comments:

The department is requesting to purchase these items per to the adoption of the Final Budget. Sufficient funding is so this purchase is in the Rec. Budget.

CAO: ___

Revised Dec. 2002
Dear Debbie Walton,

Thank you for your recent interest in Hewlett-Packard Public Sector Sales. Award-winning Hewlett-Packard products are designed to deliver high-performance technology, powerful networking and legendary Hewlett-Packard quality - all at a value that your budget demands. From handheld PCs to AlphaServer Supercomputers, Hewlett-Packard provides a single resource for complete solutions that meet all your computing needs. You can rely on Hewlett-Packard for the performance, uptime, and efficiency you need to keep your agency running smoothly and hassle-free. Every Hewlett-Packard product is designed and tested to provide industry-standard compatibility and investment protection. And, with special maintenance services, easy ordering and flexible financing, Hewlett-Packard makes buying the right solution for your organization easier and more convenient than ever.

Attached is the price quotation you requested. When submitting a purchase order directly to Hewlett-Packard, please be certain to include the requested information on the Ordering Information page attached to this quotation. Including the necessary information will ensure the accurate and timely processing of your order through Hewlett-Packard Public Sector. You may order online at [http://welcome.hp.com/country/us/eng/solutions/pub_sector.html](http://welcome.hp.com/country/us/eng/solutions/pub_sector.html) or fax in your purchase order at 800-825-2329.

-Please reference this contract: CA - STATE OF CALIFORNIA (WSCAI) Contract (A63309-CA)
  terms and conditions.

-The terms and conditions of the CA - STATE OF CALIFORNIA (WSCAI) Contract (A63309-CA)
  will apply to any order placed as a result of this inquiry; no other terms or conditions shall apply.

If you should have questions regarding this quotation or need any other assistance, please contact your Public Sector sales representative.

Sincerely,

Michael Swayne
Inside Sales Representative
Public Sector Sales

Ordering Information
It’s never been easier to place your direct orders with Hewlett-Packard. Now you can have fast, accurate service with special options designed to personalize, process and expedite your shipments with higher levels of accuracy. Ordering Hewlett-Packard products is as simple as picking up the phone, using the fax machine, or logging onto the Hewlett-Packard Public Sector website at http://welcome.hp.com/country/us/eng/solutions/pub_sector.html

Online ordering
With the Hewlett-Packard Online Store, you can create quotes with real-time pricing; place an order using a credit card or purchase order; keep up-to-date on the latest product promotions and pricing available on your contract, inquire about order status and view product/price information - all from your desktop PC. Visit http://welcome.hp.com/country/us/eng/solutions/pub_sector.html

Faxing Option
Faxing your order is convenient, too. Simply fill out your request on the customer purchase order and send to 1-800-825-2329. Your order will be promptly handled, and you can call a Customer Service Representative to confirm your order.

Personalized Telesales
To provide more personal service to you, our telephone sales and order administration representatives are assigned by territory. This means you can reach a dedicated government, education, or medical sales team every time you call - giving you added value by letting you grow personal relationships with representatives who know your product as well as your special terms and delivery requirements.
To request a quote, check product availability, and other related questions, call your Telesales Representative.

Order Accuracy
To ensure the accurate and timely processing of your order, please verify that your purchase order includes the following information:
- Bill-to address
- Ship-to address
- Purchase order number
- Part number, description, and price
- Contract # and name
- Reseller of choice
- Contact name, phone number, and email address
- Special delivery requirements
- Requested delivery date
- Signature of authorized purchaser
- Please note the Hewlett Packard must be listed as the vendor.

Tax-Exempt Certificate Requirements
All tax-exempt accounts should have a tax-exempt certificate on file with Hewlett-Packard to avoid having sales tax added to their invoice. This certificate needs to be provided only once. If you are ordering for the first time, please include with your order or account application.

Free Configuration Services (excludes non-configure to order IPG product)
When you purchase Hewlett-Packard products through Public Sector, you become eligible for configuration of Hewlett-Packard hardware options and upgrades at NO extra cost. To request this free service, clearly state on your purchase order which options and upgrades you would like installed and list each configuration separately. Once an order is placed, in-stock items require 2-4 business days for installation.

HP Credit
Hewlett-Packard’s financing programs can help your agency purchase or lease HP solutions. To inquire more about a customized financial solution proposal call your Telesales Representative.

Order Tracking and Status
All orders are entered within 24 hours of receipt and are scheduled to ship on a first in first out basis. Orders are shipped within seven days of receipt provided all items are in stock and all necessary information has been properly included on your purchase order. (Remember that ship complete orders can be delayed if a particular item is not currently in stock.) To inquire about the status of your order, you can either log on to http://welcome.hp.com/country/us/eng/solutions/pub_sector.html or call your corresponding Customer Service Representative.

Returned Merchandise
A return material authorization number (RMA) is required for all returns to be processed. Returns may be requested within 30 days of shipment. Please call your Public Sector Customer Service Representative in order to have an RMA assigned. Please have a copy of the packing slip available when you call.

Customer Relationship and Sales For Public Sector Sales
Fax: 800-825-2329
Education: 800-888-3224
Higher Ed: 877-480-4433
STL: 888-202-4682
Returns: 800-888-3224 x1060
## PRICE QUOTATION

**Quote Number:** 824119-2  
**August 21, 2006**  
**Provided by:** Michael Swayde

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**Debbie Walton**  
Marioposa County CSS  
**Contract:** CA - STATE OF CALIFORNIA (WSCAI) (A63309-CA)

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**Product availability and product discontinuation is subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order. HP CONFIDENTIAL AND PROPRIETARY INFORMATION. DO NOT SHARE.**

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<tr>
<th>Item</th>
<th>Part No.</th>
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<th>Qty.</th>
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**SUB TOTAL:**  
$3,351.06

| Group: B | 3. | See Comments Below  
*MS OFFICE PRO 2003 CD NA 269-06738 440.00* | 3 | $440.00 | $1,320.00 |

**SUB TOTAL:**  
$1,320.00

**TOTAL PRICE:**  
$4,671.06

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**GET MORE FOR YOUR MONEY**

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**Note:** For detailed warranty information, please link to “URL” for more information [www.hp.com/go/specific-warranty/info](http://www.hp.com/go/specific-warranty/info).  
Sales taxes added where applicable. Freight is FOB Destination.
July 14, 2006

Debbie Walton
Mariposa County Department of Child Support Services
P.O. Box 748
Mariposa, CA 95338-0745

Dear Ms. Walton:

STATE FISCAL YEAR 2006/07 CHILD SUPPORT ADMINISTRATIVE FINAL ALLOCATION

The letter provides you with your State Fiscal Year (SFY) 2006/07 final allocations for administrative and Electronic Data Processing (EDP) Maintenance and Operation (M&O) costs.

Attachment I identifies funding for ongoing administrative expenses, including the Collection Enhancement Program. Local Child Support Agency (LCSA) expenditures will be controlled to the total final Administrative allocation, (Column 5).

Included in the Attachment I Administrative Final Allocation is a one-time augmentation of $12 million ($4 million General Fund). The Department of Child Support Services (DCSS), in consultation with the local child support agencies, developed a performance-based funding allocation methodology intended to improve overall child support program performance. This augmentation was distributed among LCSAs using the Model 9 performance and equity based allocation methodology. This augmentation is intended to improve the state's performance on federal and state child support program measures. LCSAs will be asked to provide the Department's Quality Assurance Performance Improvement program with their plan for improving performance.

Also included in the Attachment I Administrative Final Allocation, separate from the augmentation mentioned in the above paragraph, is an additional one-time allocation as shown in column 4 of Attachment I.

Attachment II provides your approved EDP M&O Recurring and Non-Recurring funding allocations and claiming account numbers. Attachment III provides updated analyst contact names and phone numbers.
Administrative Final Allocation

Based on the Budget Act of 2006, the DCSS budget for the LCSA administrative costs remains unchanged from the Governor’s May Revision. The final allocation represents the total appropriation adjusted for contracts paid at the State level. LCSAs are reminded to carefully monitor their expenditures and make appropriate adjustments throughout the year to remain within their total Administrative allocation.

The SFY 2006/07 budget includes authority for an additional $20 million Federal Financial Participation (FFP), and is based on the understanding that the LCSAs will be required to enter into a Memorandum of Understanding (MOU) to provide the 34 percent match and pay any additional federal penalty resulting from the additional FFP. This allocation does not include the additional $20 million FFP. DCSS will be sending a survey to all LCSAs in the near future to determine interest in the use of additional FFP for SFY 2006/07.

Child Support Collection Enhancement Program


EDP Maintenance and Operations Allocation

Funding for SFY 2006/07 non-recurring project requests was adjusted to reflect the impending Child Support Enforcement (CSE) Version 2 roll-out. EDP M&O equipment replacement must be restricted to failing hardware and/or software deficiencies that prevent or severely impair LCSAs from meeting performance goals and/or present a critical risk to maintaining CSE system data integrity.

To assist the LCSAs in maintaining the operational integrity of existing EDP equipment, DCSS will provide greater flexibility to LCSAs in shifting non-recurring funding allocations. Although the SFY 2006/07 non-recurring accounts listed in Attachment II are specific to equipment authorized, DCSS will accommodate written requests for modifying the equipment type and quantity to allow LCSAs to identify/reprioritize critical hardware and/or software needs.

The following bulleted items remind LCSAs of the rules and regulations associated with utilizing EDP M&O funds:

- Federal regulation 45 Code of Federal Regulations (CFR) 95.611 (b)(2)(iii) and (iv) state that EDP contracts and contract amendments (including purchase orders and leases) exceeding the $100,000 threshold, or have a contract time extension of more than 60 days, must be submitted to
Administration for Children and Families (ACF) for prior federal approval. To meet this federal requirement, LCSAs must submit documentation to DCSS for review before submittal to the ACF. Documentation must be submitted to DCSS allowing for a 30-day review period in addition to the 60-day period required by ACF (a total of 90 days).

- The EDP M&O funding allocations in this letter are only for the upcoming SFY 2006/07 (July 1, 2006 through June 30, 2007). Any claiming account numbers utilized during SFY 2005/06 to claim EDP M&O are not valid for EDP M&O activities after June 30, 2006. The unexpended EDP M&O funding for SFY 2005/06 does not transfer or rollover to SFY 2006/07.

- LCSAs are not to exceed the allocations assigned to specific claiming account numbers. Funds may not be shifted between Recurring and Non-Recurring categories, or from one Non-Recurring project to another Non-Recurring project, without prior approval from DCSS.

This letter does not address proposed enhancement or conversion activities for SFY 2006/07. This information will be released at a later date.

If you have questions or concerns regarding the EDP and/or the Non-EDP allocation, please contact your assigned County Allocations analyst or Peter Lucyga at (916) 464-5098. Please contact Laura Choate at (916) 464-3260 regarding the Collection Enhancement Program.

Sincerely,

[Signature]

CHER WOEHL
Deputy Director
Administrative Services Division

Attachments

cc: David Oppenheim, Child Support Director's Association
**SFY 2006-2007 EDP M&O Allocations**

**Attachment II**

**MARIPOSA**

<table>
<thead>
<tr>
<th>LOCAL COSTS</th>
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Notes:
Purchase orders (POs), lease agreements, and contracts over $100,000 require federal approval.