DEPARTMENT: Administration

RECOMMENDED ACTION AND JUSTIFICATION:
It is recommended that the Board of Supervisors approve a resolution and authorize the award of a Professional Service Agreement in the amount of $36,050 to Chabin Concepts for a Planning and Technical Assistance Community Development Block Grant (PT/A CDBG) to develop a county-wide Economic Development Strategic Plan.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
On April 5, 2005, the Board of Supervisors authorized staff to proceed with the development of a Project Design Phase for a PT/A Community Development Block Grant (CDBG) grant application to retain an advisor to develop an Economic Development Strategy for Mariposa County.

On May 24, 2005, a Public Hearing was held for Application Submittal Phase for the CDBG Planning/Technical Assistance Grant Program.

On June 5, 2006, the Department of Housing and Community Development of the State of California notified the County of Mariposa of the grant award.

On July 17, 2006, staff submitted solicitation of an RFP to five (5) economic development contractors, an information network that distributes information throughout the State of California to economic development contractors, along with submitting a public notice in the local newspaper. Three responses were received.

Staff has reviewed all of the proposals and is recommending Chabin Concepts for consideration. Rating criteria was based upon matters of contractor integrity, resources, capacity, experience, compliance with public policy, record of past performance.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Not approving the requested actions will cause a delay in meeting guidelines established by the Department of Housing and Community Development, which would jeopardize the timeline and ultimately the grant award.

Financial Impact? (x) Yes ( ) No Current FY Cost: $36,050 Annual Recurring Cost: $

Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded
Amount in Budget: $36,050
Additional Funding Needed: $0

Source:

Internal Transfer
Unanticipated Revenue ______ 4/5's vote
Transfer Between Funds ______ 4/5's vote
Contingency ______ 4/5's vote
( ) General ( ) Other

CLERK’S USE ONLY:
Res. No. 50-54  Ord. No. ______
Vote – Ayes: 5 Noes: ______
( ) Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ______
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ______
Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended
( ) No Opinion
Comments:

ml.Gran.Ed contractor selection 2006.Agenda Transmittal Form

Revised Dec. 2002

CAO: ______

MARIPOSA COUNTY
BOARD OF SUPERVISORS
AGENDA ACTION FORM
DATE: Sept. 26, 2006
AGENDA ITEM NO. CA-6

Professional Service Agreement, page 1 - 5
Chabin Concepts Scope of Work, Exhibit "A", page 6
CDBG Requirements Exhibit "B", page 7
Anti-Lobbying Certification, Exhibit "C", page 8-11
Std Construction Language, Exhibit "D", page 12-13
Chabin Concepts Proposal, Exhibit "E", page 14-54

Lee Stetson, Interim CAO
PHONE:966-3222

Approved
No Action Necessary