DEPARTMENT: Library

BY: Jacqueline M. Dodd Meriam
PHONE: 966.8478

RECOMMENDED ACTION AND JUSTIFICATION:

AGREEMENT BETWEEN THE MARIPOSA MUSEUM AND HISTORY CENTER AND THE COUNTY OF MARIPOSA FOR THE PRESERVATION AND ACCESS TO THE DOCUMENTARY HERITAGE OF MARIPOSA COUNTY

Authorize the Chairman to sign an Agreement with the Mariposa Museum and History Center for the support and development of policies, procedures, collection, care, and access to the documentary heritage of Mariposa County.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Mariposa County's various department heads (County Clerk, Assessor, and County Library) are working together to help create a centralized records management program for Mariposa County. In the past, the records management has been decentralized. The County Librarian began the process for a records management program by formulating an agreement with the Mariposa Museum and History Center and Mariposa County to transfer the documents that are in the Government Center vault to the Mariposa Museum and History vault.

The Mariposa Historic Sites and Records Preservation Commission is unable to deal with the vast amount of work that is and would be involved in inventorying, transferring, and preserving Mariposa County's historical records and documents. The Commission at their last meeting, May 15, 2006, agreed to support the policies, procedures, collection, care, and access to the documentary heritage of Mariposa County.

The agreement is a collaborative effort with all the aforementioned groups. The Board of Supervisors has entered into an agreement with the Mariposa Museum and History Center to use their vault for storage of the Mariposa County's public records and documents.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The Mariposa County Historical Documentary Heritage would be in peril and not be preserved.

Financial Impact? ( ) Yes (✓) No

Budgeted In Current FY? ( ) Yes ( ) No (✓) Partially Funded

Amount in Budget: $____________

Additional Funding Needed: $____________

Source:

Internal Transfer

Unanticipated Revenue

Transfer Between Funds

Contingency

(✓) General ( ) Other

Annual Recurring Cost: $____________

List Attachments, number pages consecutively

Agreement and Museum Procedures (Pages 1-15)

CLERK'S USE ONLY:

Res. No.: #2218

Vote - Ayes: 5

Absent: ______

Approved

Minute Order Attached (✓) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ______

Attest: MARGIE WILLIAMS, Clerk of the Board

County of Mariposa, State of California

By: ________________

Deputy

Revised Dec. 2002
COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

LEE STETSON, CHAIR
JANET BIBBY, VICE CHAIR
LYLE TURPIN
DIANNE A. FRITZ
BOB PICKARD

DISTRICT I
DISTRICT III
DISTRICT II
DISTRICT IV
DISTRICT V

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JACQUE MERIAM, Librarian
FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: RESOLUTION APPROVING AN AGREEMENT BETWEEN THE MARIPOSA MUSEUM AND HISTORY CENTER THE COUNTY OF MARIPOSA FOR THE PRESERVATION AND ACCESS TO THE DOCUMENTARY HERITAGE OF MARIPOSA COUNTY AND AUTHORIZE THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO SIGN THE AGREEMENT

RESOLUTION 06-218

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on June 13, 2006

ACTION AND VOTE:

Jacque Meriam, Librarian;
Adopt a Resolution Approving an Agreement Between the Mariposa Museum and History Center and the County of Mariposa for the Preservation and Access to the Documentary Heritage of Mariposa County and Authorize the Chairman of the Board of Supervisors to Sign the Agreement.

BOARD ACTION: Discussion was held with Jacque Meriam relative to the request, and she thanked all of the affected departments and the Historical Sites and Records Preservation Commission and the Mariposa Museum and History Center for their work on this matter. (M)Pickard, (S)Fritz, Res. 06-218 was adopted approving the agreement. Supervisor Pickard noted the need to locate a storage place for the electronic elections equipment. Ayes: Unanimous. Jacque Meriam advised that she will come back with a process of how to retain the current records.

Cc: Mike Coffield, Interim CAO
    Tom Guarino, County Counsel
    Chris Ebie, Auditor
    Marjorie Wass, County Clerk
    Margie Williams, Clerk of the Board
    Robert Lowrimore, Assessor
    File