DEPARTMENT: Public Works/Fleet Services  
BY: Dana Hertfelder  
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action transferring $32,249 within the Fleet Services budget from Insurance ($12,249) to Maintenance of Equipment and from Fire Equipment Maintenance ($20,000) to Outside Labor to cover the cost of parts and sublet repairs for the remainder of the fiscal year.

There have been unanticipated costs in both parts and sublet repairs that have created a shortage in Maintenance of Equipment and Outside Labor.

We are requesting to transfer the savings from Insurance ($12,249) to Maintenance of Equipment and from Fire Equipment Maintenance ($20,000) to Outside Labor to cover the costs of maintaining and repairing the fleet for the remainder of the fiscal year.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously approved internal transfers of funds for various requests.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the requested budget action, which would prevent Fleet Services from being able to maintain and repair the equipment in the fleet through the end of the fiscal year.

<table>
<thead>
<tr>
<th>Financial Impact?</th>
<th>Yes</th>
<th>No</th>
<th>Current FY Cost:</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted In Current FY?</td>
<td>Yes</td>
<td>No</td>
<td>Partially Funded</td>
<td></td>
</tr>
<tr>
<td>Amount in Budget:</td>
<td>$245,504 (0412)</td>
<td>$76,822 (0433)</td>
<td></td>
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<tr>
<td>Additional Funding Needed:</td>
<td>$12,249 (0412)</td>
<td>$20,000 (0433)</td>
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<td></td>
</tr>
<tr>
<td>Source:</td>
<td>Internal Transfer</td>
<td>X</td>
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<td></td>
</tr>
<tr>
<td>Unanticipated Revenue</td>
<td>4/5’s vote</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Transfer Between Funds</td>
<td>4/5’s vote</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Contingency</td>
<td>4/5’s vote</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>( ) General</td>
<td>( ) Other</td>
<td></td>
<td></td>
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</table>

CLERK’S USE ONLY:

Res. No. 254  
Ord. No. _____  
Vote - Ayes: 5  
Absent: _____  
Noes: _____  
Approved  
( ) Minute Order Attached  
( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: __________  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: _________  
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended  
No Opinion  
Comments:  
Insurance line item was inadvertently omitted in Final Budget Adjustments. and insurance charges have already been accounted for in this F.Y.

CAO: ______

Revised Dec. 2002
<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>700</td>
<td>0305</td>
<td>584-0412</td>
<td>Maintenance Equipment</td>
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<td>12,249</td>
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<tr>
<td>700</td>
<td>0305</td>
<td>584-0433</td>
<td>Outside Labor</td>
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<td>20,000</td>
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<tr>
<td>700</td>
<td>0305</td>
<td>584-0410</td>
<td>Insurance</td>
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<td>12,249</td>
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<tr>
<td>700</td>
<td>0305</td>
<td>584-0444</td>
<td>Fire Equipment Repairs</td>
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<td></td>
<td>20,000</td>
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</tbody>
</table>

001  0104  414-1090  GENERAL CONTINGENCY

TRANSFER BETWEEN FUNDS

TOTAL  32,249  32,249

ACTION REQUESTED:  (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: To allow for parts and repairs for the balance of the fiscal year.

DEPT HEAD SIGNATURE  
APPROVED BY RES NO.  54-254 CLERK

700 Fleet Services

AUDITOR'S USE ONLY  BA#

Budget Action Form Revised 11/95

ATTACHMENT #1