DEPARTMENT: Elections

BY: Marjorie J. Wass


RECOMMENDED ACTION AND JUSTIFICATION:
Approve an Extra Help Employment Agreement with Darlene Norman effective May 1, 2006 through June 30, 2006 at an hourly rate equal to the amount she was paid “out of class” prior to her retirement. Cost will be covered in our current budget. Darlene will work on an as needed basis to train the person hired to fill the Election Clerk II position. She will also be instrumental in the training of the Technical position requested on this agenda. We will be undergoing an Election Management System conversion of which Darlene is an expert on the current LEMS system and her knowledge in this area will be invaluable. Because of the date of her retirement and close proximity of the Election there are critical tasks performed in May and June that will require her knowledge and expertise in training new staff through the Certification of the June 6th, 2006 Primary Election.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Board has previously approved extra help agreements under similar circumstances

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Negative action would result in the Election Clerk II position and the Technical position missing a key opportunity and not having the benefit or understanding of working through the critical tasks of this position. This will allow the seasoned incumbent to act as consultant on an as needed basis in training specific tasks. There would be insufficient time and training on key election tasks which could affect the Election process.

Financial Impact? ( ) Yes (X) No Current FY Cost: $  
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded
Amount in Budget: $  
Additional Funding Needed: $  
Source:
Internal Transfer  
Unanticipated Revenue  
Transfer Between Funds  
Contingency  
( ) General  ( ) Other

List Attachments, number pages consecutively
Extra Help Agreement w/ Exhibit A Pages 1-3

CLERK'S USE ONLY:
Res. No.  5  
Vote - Ayes  1  
Noes:  
Absent:  
Approved  
( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:  
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By:  
Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
( ) No Opinion
Comments:

CAO:  

Revised Dec. 2002