DEPARTMENT: HEALTH

RECOMMENDED ACTION AND JUSTIFICATION:

Recommend Resolution authorizing Health Officer to fill the full time Public Health Emergency Response Coordinator position at the Extra Help level at Step 5 of Salary Range 465 ($26.1581/hr).

BACKGROUND AND HISTORY OF BOARD ACTIONS:

See attached memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The County will not have a Public Health Emergency Response Coordinator to facilitate response to Communicable Disease and Hazardous Material emergencies.

Financial Impact? (x) Yes ( ) No  Current FY Cost: $5,200
Budgeted In Current FY? (x) Yes ( ) No ( ) Partially Funded  Annual Recurring Cost: $20,800
Amount in Budget: $42,512
Additional Funding Needed: $0
Source:
Internal Transfer $5,200
Unanticipated Revenue 4/5's vote
Transfer Between Funds X 4/5's vote
Contingency 4/5's vote
( ) General ( ) Other

CLERK'S USE ONLY:
Res. No.: 178  Ord. No. ______
Vote – Ayes: 5  Noes: ______
Absent: _____
Approved ________  Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: __________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: __________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended
( ) No Opinion
Comments:

CAO: __________

Revised Dec, 2002
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**TOTAL**  $5,200  $5,200

**ACTIONS REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- [x] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:**
The Board of Supervisors recommended the position be under filled with an Extra Help Public Health Emergency Response Coordinator. Transfer is necessary to pay for Extra Help position.

**DEPT HEAD SIGNATURE**

**DATE** 05/02/06

**CHARLES B. MOSHNER, M.D., MPH, HEALTH OFFICER, PUBLIC HEALTH DEPT**

**APPROVED BY RES NO.** 06-178  **CLERK**  **DATE** 05-16-06

**HEALTH**
May 3, 2006

TO: Mike Coffield, Interim CAO
FROM: Charles B. Mosher, MD, MPH, Health Officer
SUBJECT: Underfilling Public Health Emergency Response Coordinator as Extra Help and Assigning Salary

We have found an eligible candidate for the critical Public Health Emergency Response Coordinator position for the Health Department. This person will be coordinating Public Health emergency response to many events including infectious disease, hazardous materials, mass disasters, and bio-terrorism exercises.

The person we have found is not available on a full time basis, but is willing to work for County two days a week (0.4 FTE).

Because of the candidate’s training and skills and excellent match of requirements for the job, I am requesting permission to assign Step 5 of Job Class 465 for this Extra Help position.

I appreciate your cooperation and help in this regard. Please let me know if there is anything further that I need to do to facilitate.

/ga