DEPARTMENT: Public Works/Engineering           BY: Dana Hertfelder
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Resolution authorizing Public Works to enter into a Professional Service Agreement with Coast Surveying, Inc. to perform map checking, legal description checking and general surveying document checking and executing documents as the County Surveyor under the direction of the Public Works Director in the not to exceed amount of $25,000.

Coast Surveying, Inc. are licensed Land Surveyors. The County Surveyor needs assistance in reviewing tentative parcel maps so that final maps can be recorded in a timely manner. The Agreement is for one year but may be extended for up to two years.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

There has been a substantial increase in the number of tentative parcel maps submitted for map checking and recordation. The County Surveyor is unable to keep up with the increasing workload.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve. The County Surveyor will be unable to stay current with map checks.

Financial Impact? (x) Yes ( ) No            Current FY Cost: $
Budgeted In Current FY? (X) Yes ( ) No ( ) Partially Funded
Amount in Budget: $ 25,000
Additional Funding Needed: $
Source:
Internal Transfer
Unanticipated Revenue 4/5’s vote
Transfer Between Funds 4/5’s vote
Contingency 4/5’s vote
( ) General ( ) Other

CLERK’S USE ONLY:
Res. No. Ord. No. ________
Vote - Ayes: ________
Noes: ________
Absent: ________
Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ____________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ____________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended
( ) No Opinion
Comments:

CAO: ______________

Revised Dec. 2002
DATE:

TO: Tracy Gauthier, Deputy Clerk of the Board

FROM: Darleen Peterson, Executive Secretary

SUBJECT: Agreement – Coast Surveying, Inc. Resolution No. 98-130

Enclosed for Supervisor Pickard and Tom's signature are three copies of the above referenced Agreement. After signatures are obtained, please retain one copy for your file and return the remaining copies for further distribution.

This Agreement has been developed in accordance with County policy regarding procurement (such as bidding and solicitation procedures); the Agreement has been reviewed and approved as to legal form and sufficiency by County Counsel and with the written concurrence of the County Administrative Officer.

Should you need anything further, please do not hesitate to contact me.

Resolution No. 98-130 (attached)

dp

Enclosures as noted

Rich Inman, County Administrative Officer

Dana Hertfelder, Director

Carl Casey, Fiscal Officer