DEPARTMENT: Human Services/Behavioral Health
BY: Cheryle Rutherford-Kelly
PHONE: 966-2000

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully requested that your Board (1) approve an increase in appropriations of Realignment into the Behavioral Health operating budget to cover increased rents and leases expenditures; and (2) authorize the department, in conjunction with County Administration to negotiate to buy the building currently being rented for Behavioral Health Services.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

See Attached

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

See Attached

<table>
<thead>
<tr>
<th>Financial Impact? ( ) Yes (X) No</th>
<th>Current FY Cost: $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted In Current FY? (X) Yes ( ) No ( ) Partially Funded</td>
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</tr>
<tr>
<td>Amount in Budget: $</td>
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<tr>
<td>Additional Funding Needed: $</td>
<td></td>
</tr>
<tr>
<td>Source:</td>
<td></td>
</tr>
<tr>
<td>Internal Transfer</td>
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<tr>
<td>Unanticipated Revenue</td>
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<tr>
<td>Transfer Between Funds</td>
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</tr>
<tr>
<td>Contingency</td>
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<td>( ) General ( ) Other</td>
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</tbody>
</table>

List Attachments, number pages consecutively
Board Memo, Page 1-2
Budget Action Form, Page 3

CLERK'S USE ONLY:
Res. No.: 5
Ord. No. ___
Vote - Ayes: ___
Noes: ___
Absent: ___
Approved

Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ___
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ______________________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
No Opinion
Comments: ______________________________________

CAO: [Signature]

Revised Dec. 2002
January 24, 2006

TO: Members, Board of Supervisor
    Rich Inman, CAO
FROM: Cheryle Rutherford-Kelly
RE: Budget Adjustment in Behavioral Health

Recommendation

It is respectfully requested that your Board: (1) approve an increase in appropriations of Realignment into the Behavioral Health operating budget to cover increased rents and leases expenditures; and (2) authorize the department, in conjunction with County Administration to negotiate to buy the building currently being rented for Behavioral Health Services.

Background/Current Situation

The County entered into an amended lease agreement in April 2005 with Coastal Development Corporation for the upstairs portion of 5037 Stroming Road, commonly known as the counseling center. At that time the department anticipated the rent to be paid from the Mental Health Services Act (P63) grant.

In September, 2005 the department learned that this type of pre-grant approval expense would not be allowed until the State fully approves of the grant which was submitted on December 29, 2005. Recalculation of rents for various budget units showed that the Behavioral Health budget unit would have to fully support the rent for the additional space until such time that the remodel is complete and staff moved into the offices from other units. This recalculation also showed that the original dollar amount budgeted would only last 6 months. It was hoped that the increases and redistribution of that space rent would happen before January 2006 but painting and carpeting have taken longer than anticipated. Because of ever changing grant requirements and time needed for minor upgrades, Behavioral Health will have to fully support that space rent until the grant is approved and other programs begin to move into the building.

The attached budget action forms increase the amount of realignment being transferred from the Mental Health trust fund into the operating budget to cover the increase in rent expenditures.

The building is currently for sale. While the owner has indicated that any new buyer must honor our lease, good through 2015, it may be more cost effective to consider buying the building. The department would like to work with County Administration to analyze the cost of purchase compared to the cost of renting. If it is more advantageous to buy the building, the matter would be brought before your Board for consideration.
Financial

The attached budget action form increases the appropriation of Mental Health Realignment funds from trust fund #393 to the operating budget unit 001-0402 with the balancing expenditure in the rent and leases line item 001-0402-622.0431. It is anticipated that when the state releases our Mental Health Services Act allocation through the grant process, that the rent expenses will be redistributed. There is no impact on the general fund.
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>Misc Expense</td>
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<td>393</td>
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<td>001</td>
<td>0402</td>
<td>309-1694</td>
<td>Transfer In Realignment</td>
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<td>(35,000)</td>
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<td>001</td>
<td>0402</td>
<td>622.0431</td>
<td>Rents &amp; Leases - Buildings</td>
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**TOTALS**: 35,000 35,000

### TRANSFER BETWEEN FUNDS

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<th>DEBIT</th>
<th>CREDIT</th>
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</table>

**TOTALS**:  

**ACTION REQUESTED**: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** Transfer more Mental Health Realignment to the Mental Health operating budget to cover increase in rent expenses.

**DEPT HEAD SIGNATURE** [Signature]  
**DATE** 1/18/06

**APPROVED BY RES NO.** 06-51  
**CLERK** [Signature]  
**DATE** 2-2-06

**DEPARTMENT** Human Services/Behavioral Health

**AUDITOR'S USE ONLY**  
**BA #**
TO: CHERYLE RUTHERFORD-KELLY, Human Services Director
FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: APPROVE AN INCREASE IN APPROPRIATIONS OF REALIGNMENT INTO THE BEHAVIORAL HEALTH OPERATING BUDGET TO COVER INCREASED RENTS AND LEASES EXPENDITURES; AND AUTHORIZE THE DEPARTMENT, IN CONJUNCTION WITH COUNTY ADMINISTRATION TO NEGOTIATE TO BUY THE BUILDING CURRENTLY BEING RENTED FOR BEHAVIORAL HEALTH SERVICES
RESOLUTION 06-51

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on February 7, 2006

ACTION AND VOTE:

Consent Agenda item 13 – Behavioral Health Budget and facilities. Supervisor Pickard initiated discussion relative to this request and previous consideration of looking at obtaining a facility to house all of the Human Services Department’s functions under one roof. Rich Inman, County Administrative Officer, stated the language in his memorandum in the package clarifies the recommendation – to have Human Services work with County Administration to analyze the cost of purchase compared to the cost of renting the facilities. If it is more advantageous to buy the building, the matter would be brought before the Board for consideration. He also noted that an appraisal would need to be done to determine the fair market value. He advised that realignment funds can’t be used to construct a facility; however, they can be used for a long-term lease. It was noted that the future caseload and changes of the Department are not known, and that could be reviewed by the capital improvement program process. Supervisor Bibby stated she would like Public Works to be involved to make sure that the facilities meet ADA requirements; and she expressed concern with parking in the area and with realignment funding issues. (M)Pickard, (S)Fritz, item 13 was approved; with direction, as clarified by the County Administrative Officer, for the cost of purchase as compared to renting the facilities to be analyzed/Ayes: Unanimous.

CA-13 Approve an Increase in Appropriations of Realignment into the Behavioral Health Operating Budget to Cover increased Rents and Leases Expenditures; and Authorize the Department, in Conjunction with County Administration to Negotiate to Buy the Building Currently Being Rented for Behavioral Health Services ($35,000) (4/5th Vote Required) (Human Services Director); Res. 06-51, with direction to staff, as clarified by the County Administrative Officer, for the cost of purchase as compared to renting the facilities to be analyzed
Cc: Chris Ebie, Auditor
    Rich Inman, County Administrative Officer
    Mary Hodson, Deputy County Administrative Officer
    Dana Hertfelder, Public Works Director
    File