RECOMMENDED ACTION AND JUSTIFICATION:

Amend existing county job description that requires “possession of a valid California driver’s license” and add “Under certain circumstances the Personnel Director may accept a valid driver’s license if applicant verifies his/her intent to acquire a California driver’s license within a specified time by executing an acknowledgement form”.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In some circumstances an applicant for a county position lives out of state and does not possess a California driver’s license. Strict adherence to our approved job descriptions precludes consideration of such applicants for county employment and consequently restricts our applicant pool even though an applicant may have a valid driver’s license from another state. This requested action would allow the Personnel Director to allow such applicants to compete for a county job with the understanding that he/she would be required to obtain a California driver’s license should he/she be selected from the applicant pool. Such applicants would be required to execute an acknowledgement form stating they must acquire a California driver’s license as a condition of continued employment with the county.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Not allow out of state applicants who do not possess a California driver’s license to compete for county employment.

Financial Impact? ( ) Yes  (x) No  Current FY Cost: $
Budgeted In Current FY? ( ) Yes  ( ) No  ( ) Partially Funded
Amount in Budget:  $
Additional Funding Needed:  $
Source:
Internal Transfer
Unanticipated Revenue   4/5’s vote
Transfer Between Funds   4/5’s vote
Contingency   4/5’s vote
( ) General   ( ) Other

List Attachments, number pages consecutively

Clerk’s Use Only:
Res. No.: 8-28-00
Vote – Ayes: 5
Abs. Absent: 
Approved
4/5’s vote
Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: 

Deputy

County Administrative Officer:
Requested Action Recommended
No Opinion
Comments:

CAO:  

Revised Dec. 2002
COUNTY of MARIPOSA
P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

LEE STETSON, CHAIR
JANET BIBBY, VICE CHAIR
LYLE TURPIN
DIANNE A. FRITZ
BOB PICKARD

MARIPOSA COUNTY BOARD OF SUPERVISORS
MINUTE ORDER

TO:       RICH INMAN, County Administrative Officer
FROM:     MARGIE WILLIAMS, Clerk of the Board

SUBJECT:  AUTHORIZE COUNTY ADMINISTRATIVE OFFICER/PERSONNEL
          DIRECTOR TO AMEND EXISTING JOB DESCRIPTIONS THAT REQUIRE
          "POSSESSION OF A VALID CALIFORNIA DRIVER’S LICENSE" AND ADD
          "UNDER CERTAIN CIRCUMSTANCES THE PERSONNEL DIRECTOR MAY
          ACCEPT A VALID DRIVER’S LICENSE IF APPLICANT VERIFIES HIS/HER
          INTENT TO ACQUIRE A CALIFORNIA DRIVER’S LICENSE WITHIN A
          SPECIFIED TIME BY EXECUTING AN ACKNOWLEDGEMENT FORM"
          RESOLUTION 06-73

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on February 28, 2006

ACTION AND VOTE:

Approval of Consent Agenda (See End of Minutes)

**BOARD ACTION:** Supervisor Bibby pulled item 3. (M)Fritz, (S)Turpin, the balance of the items was
approved/Ayes: Unanimous.
Consent Agenda item 3 – Amendment to existing job descriptions that require “Possession of a
Valid California Driver’s License.” Supervisor Bibby asked what the time limit is for the “specified
time”. County Administrative Officer Rich Inman provided input and advised that language could be
added for a time limit “not to exceed 3 months.” Supervisor Bibby asked that the County
Administrative Officer come back to the Board if there is a problem with this amendment. (M)Bibby,
(S)Pickard, item 3 was approved, with an addition of language for a time limit of three months/Ayes:
Unanimous.

CA-3 Authorize the County Administrative Officer / Personnel Director to Amend Existing
Job Descriptions that Require “Possession of a Valid California Driver’s License” and
add “Under Certain Circumstances the Personnel Director may accept a Valid Driver’s
License if Applicant Verifies His/Her Intent to Acquire a California Driver’s License
within a Specified Time by Executing an Acknowledgement Form;” Res. 06-73, with
additional language to specify a time limit not to exceed three months

Cc:  Sandi Laird, Personnel
     Chris Ebie, Auditor
     Mary Hodson, Deputy County Administrative Officer