DEPARTMENT: Planning

RECOMMENDED ACTION AND JUSTIFICATION:

Authorize a budget adjustment within the Planning Department budget, transferring $9,500 from accounts #001-0249-575.0644 and #.0418, Fixed Assets and Professional Services, to Planning Technician (#001-0249-575.0147, $9,000) and to Equipment $300 - $1,000 (#001-0249-575.0480, $500) for the new Planning Technician and computer.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On March 7, 2006 the Board approved a new Planning Technician position for the Planning Counter. A budget transfer is necessary to fund this position and new equipment. Previously the Board approved a transfer of funds from salary savings for the Senior Planner position to fund a Professional Service Agreement. This contract was rescinded; therefore an accrual currently exists in the Professional Services line item. The Equipment account needs to be augmented by $500, it currently has a remaining balance of $500.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Without the requested budget transfer, the Planning Technician position can not be funded and will be unable to carry out the assigned tasks.

Financial Impact? ( ) Yes ( X ) No Current FY Cost: $ Annual Recurring Cost: $
Budgeted In Current FY? ( X ) Yes ( ) No ( ) Partially Funded 
Amount in Budget: 
Additional Funding Needed: $ 
Source: 
Internal Transfer 
Unanticipated Revenue 
Transfer Between Funds 
Contingency 
( ) General ( ) Other

CLERK'S USE ONLY: 
Res. No.: Ord. No. _____ 
Vote – Ayes: 5 Absent: ______ 
Noes: ____ 
Approved 
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California 
By: Deputy

COUNTY ADMINISTRATIVE OFFICER: 
( ) Requested Action Recommended 
( ) No Opinion 
Comments: 

CAO: 

Revised Dec. 2002
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0249</td>
<td>575.0147</td>
<td>Planning Technician</td>
<td>New position</td>
<td>$9,000</td>
<td></td>
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<tr>
<td>001</td>
<td>0249</td>
<td>575.0480</td>
<td>Equip $300 - $1000</td>
<td>Computer</td>
<td>$500</td>
<td></td>
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<tr>
<td>001</td>
<td>0249</td>
<td>575.0644</td>
<td>Fixed Assets</td>
<td>Remainder after</td>
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<td>$700</td>
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<td>printer purchase</td>
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<tr>
<td>001</td>
<td>0249</td>
<td>575.0418</td>
<td>Professional Services</td>
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<td>$8,800</td>
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### TRANSFER BETWEEN FUNDS

<table>
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<tr>
<th>DEBIT</th>
<th>CREDIT</th>
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<tbody>
<tr>
<td>$9,500</td>
<td>$9,500</td>
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</table>

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies;

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** March 7, 2006 Board approved Planning Technician position. A budget transfer is necessary to fund this position and new equipment. Previously the Board approved a transfer of funds from salary savings for Senior Planner Position to fund a Professional Service Agreement. This contract was rescinded; therefore an accrual exists in the Professional Services line item. The Board also previously approved a new printer for the department; this fund has a remaining balance of $700.

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**DEPT HEAD SIGNATURE**

[Signature]

**DATE**

3/15/06

**APPROVED BY RES NO.**

[Signature]

**CLERK**

[Signature]

**DATE**

3-21-06

**AUDITOR'S USE ONLY**

BA#

**PLANNING**