RESOLUTION - ACTION REQUESTED 2014-13

MEETING: January 7, 2014

TO: The Board of Supervisors

FROM: John Lawless, Interim Human Services Director

RE: First Amendment to Edna Terrell Agreement with Human Services and Budget Action

RECOMMENDATION AND JUSTIFICATION:
Approve the First Amendment to an Agreement with Edna Terrell Increasing the Not-To-Exceed Amount by $27,500 to Provide Consulting Services for Mariposa County Human Services, and Authorize the Board of Supervisors Chair to Sign the Amendment; Approve Budget Action Transferring Funds Within the Social Services Budget to Fund the Amendment ($27,500).

This First Amendment is requested to increase the current contract maximum in order to continue utilizing Edna Terrell's services. The current contract with Edna Terrell has reached its maximum.

The current Agreement with Edna Terrell has a contract term from July 1, 2013, to June 30, 2014, with a not to exceed amount of $27,500. This Amendment will increase the amount of the original contract by $27,500 for a total not to exceed amount of $55,000. The associated budget action transfers funds within the Social Services budget unit to fund the increase.

Edna Terrell, retired from Santa Barbara County, is well versed in child welfare, client services and systems. To date we have benefited from her involvement in the development of the Wraparound program and research and development of both the Child Welfare Services/Probation County Self-Assessment and Self-Improvement Plan.

Edna Terrell has been providing consulting services each of the last four years. She is currently under contract to assist in Child Welfare System improvement efforts, development of policies and procedures, to do research and to assist in program development. She brings a wealth of knowledge and experience which support these endeavors. We are pleased with services to date which have assisted staff in providing better client services.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board approved the current contract on July 23, 2013 by Resolution 2013-309.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Human Services would discontinue using Edna Terrell's services.

FINANCIAL IMPACT:
Funding will be transferred within the Social Services Budget to accommodate the Amendment. There will be no impact to the General Fund.
01/07/14 001-0501-661-0418 · Professional Services $27,500.00
01/07/14 001-0501-661-0441 · CalWORKS Transportation ($27,500.00)
Total: $0.00

ATTACHMENTS:
Terrell First Amendment 2014 (PDF)
Terrell Contract for Services 2014 (PDF)
Budget action for 1st amend 2014 (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Rick Benson, County Administrator
1/7/14

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Janet Bibby, District III Supervisor
SECONDER: John Carrier, District V Supervisor
AYES: Merlin Jones, Janet Bibby, Kevin Cann, John Carrier
EXCUSED: Lee Stetson
TO: JOHN LAWLESS, Interim Human Services Director
FROM: RENE’ LaROCHE, Clerk of the Board

SUBJECT: Approve the First Amendment to an Agreement with Edna Terrell Increasing the Not-To-Exceed Amount by $27,500 to Provide Consulting Services for Mariposa County Human Services, and Authorize the Board of Supervisors Chair to Sign the Amendment; Approve Budget Action Transferring Funds Within the Social Services Budget to Fund the Amendment ($27,500)

RES. 14-13

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on January 7, 2014

ACTION AND VOTE:

CA13. Human Services/Social Services RES-2014-13

Approve the First Amendment to an Agreement with Edna Terrell Increasing the Not-To-Exceed Amount by $27,500 to Provide Consulting Services for Mariposa County Human Services, and Authorize the Board of Supervisors Chair to Sign the Amendment; Approve Budget Action Transferring Funds Within the Social Services Budget to Fund the Amendment ($27,500)

Regarding CA13, Supervisor Bibby discussed the increase in the total contract amount, as well as the timeline presented, and inquired as to the reason for the change. John Lawless/Interim Human Services Director responded by noting that: a draft System Improvement Plan (SIP) for Child Welfare Services is due by the end of January; the SIP Committee has made recommendations that are beyond what was originally proposed; this increase is to allow them to put those recommendations in place; the State will review the plan and may place other parameters on it as well. He also noted that they are not out of money but want to make sure that they have enough to complete the project should it end up requiring more; and anything not used would go back into Social Services. Supervisor Bibby inquired if the time will be tracked, and if the individual is still working within their original scope. Mr. Lawless responded affirmatively to both. Supervisor Bibby also requested confirmation that the entirety of requested funds is for SIP services, and not due to the employee working on something else. Mr. Lawless confirmed that understanding. Supervisor Carrier noted that the contractor is a retiree from another county and inquired if this contract violates any PERS rules. Mr. Lawless responded that he will need to research that question.

Cc: Bill Davis, Auditor
File
### BUDGET ACTION FORM

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| TOTALS | 27,500 | 27,500 |

**ACTION REQUESTED:** (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit

**JUSTIFICATION** To cover increase in Edna Terrell's contract for FY13/14.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.** 14-13 CLERK 12/12/13

**DATE 1-7-14**

**DEPARTMENT** Human Services

**AUDITOR'S USE ONLY**

**BA #**