DEPARTMENT: Administration  BY: Rich Inman
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:
Approve Budget Action reducing General Fund Contingency and transferring money, to the Don Pedro Wastewater Treatment Facility capital improvement fund for assessment engineering consultant services ($65,000). The Board adopted Resolution 05-420 approving this money as a loan from the General Fund prior to the adoption of the Final Budget. This money was not included in the Final Budget Adjustments, so staff is requesting Board approval at this time.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board must approve budget actions that reduces a fund’s contingency and/or moves money between funds.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? ( X ) Yes  () No  
Budgeted In Current FY? ( ) Yes  ( X ) No  ( ) Partially Funded
Amount in Budget: $0
Additional Funding Needed: $65,000
Source:
Internal Transfer
Unanticipated Revenue  4/5’s vote
Transfer Between Funds  4/5’s vote
Contingency  X  4/5’s vote
( X ) General  ( ) Other

CLERK’S USE ONLY:
Res. No.: 525-599  Ord. No. _____
Vote – Ayes: 5  Noes: _____
Absent: _____
Approved
Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: __________

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ___________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
平衡在 GE 功能中：

Requested Action Recommended
No Opinion

Comments:

CAO: RH
TO: RICH INMAN, County Administrative Officer

FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: APPROVE BUDGET ACTION REDUCING GENERAL FUND CONTINGENCY AND TRANSFERRING MONEY TO THE DON PEDRO WASTEWATER TREATMENT FACILITY CAPITAL IMPROVEMENT FUND FOR ASSESSMENT ENGINEERING CONSULTANT SERVICES ($65,000) RESOLUTION 05-590

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on December 13, 2005

ACTION AND VOTE:

Consent Agenda item 12 – Transfer for the assessment engineering consultant services for the Don Pedro Wastewater Treatment Facility. Discussion was held. Carl Casey/PWD-Fiscal Officer, advised that once the Water Agency Advisory Board is re-established, they will request that the Water Agency reimburse the General Fund. Supervisor Bibby asked about repayment of the funds if the Proposition 218 assessment process is successful for this project; and she asked that language be included in the action that interest is included. Supervisor Pickard noted that interest is charged at the current rate that is earned on the County’s investment pool. (M)Bibby, (S)Turpin, item 12 was approved, with direction as discussed/Ayes: Unanimous.

CA-12 Approve Budget Action Transferring Money from General Fund Contingency to the Don Pedro Wastewater Treatment Facility Capital Improvement Fund for Assessment Engineering Consultant Services ($65,000) (4/5ths Vote) (County Administrative Officer); Res. 05-590, with direction

Cc: Dana Hertfelder, Public Works Director
    Deborah Isaacs, Assistant Auditor
    Mary Hodson, Deputy County Administrative Officer
    File
**BUDGET ACTION FORM**

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<th>DESCRIPTION</th>
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**TRANSFER BETWEEN FUNDS**

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**TOTAL**

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**ACTION REQUESTED**: (Check all that apply)

- [X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**: General fund transfer to Don Pedro WWTP to cover the cost of assessment engineering services.

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**DEPT HEAD SIGNATURE**

[Signature]

**DATE**

12/07/05

**APPROVED BY RES NO**

[Signature]

**DATE**

12/13/05

**540 Don Pedro Wastewater Treatment Plant**

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Budget Action Form Revised 11/05
COUNTY of MARIPosa
P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

BOB PICKARD, CHAIR
LEE STETSON, VICE CHAIR
LYLE TURPIN
JANET BIBBY
DIANNE FRITZ

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: DANA HERTFELDER, Public Works Director

FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: DON PEDRO WASTEWATER TREATMENT PLANT
Resolution No. 05-420

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on August 23, 2005

ACTION AND VOTE:
Approve an Agreement with Wilson and Associates for Assessment Engineering Consultant Services for the Don Pedro Wastewater Treatment Plant in an Amount Not To Exceed $65,000 and Authorize the Chairman of the Board of Supervisors to Sign the Agreement; Commit $65,000 as a Loan from the Water Agency to the Don Pedro Wastewater Treatment Plant Fund to Cover this Cost.

BOARD ACTION: Dana Hertfelder clarified that the $65,000 loan was to come from the General Fund because procedurally it could not come from the Water Agency. He then gave a brief update on the status of the Don Pedro Wastewater Treatment Plant and responded to questions from the Board regarding the Proposition 218 process. Carl Casey, Fiscal Officer responded to questions regarding available money in the Water Agency fund. Supervisor Bibby noted the potential impacts that AB 1492 may have on this project.

(M) Bibby, (S) Turpin, Res. 05-420 was adopted approving the requested actions with the loan to come from the General Fund, interest will be charged on the loan, and the Water Agency will be asked to reimburse the General Fund. Ayes: unanimous.

cc: File
RECOMMENDED ACTION AND JUSTIFICATION:

Resolution approving the County to enter into an Agreement with Wilson and Associates for assessment engineering consultant services for the Don Pedro Wastewater Treatment Plant in an amount not to exceed $65,000, and commit $65,000 in funding as a loan from the Water Agency to the Don Pedro Wastewater Treatment Plant budget to cover this cost.

The USDA has obligated funds in the amount of $4,500,000 for the Don Pedro Wastewater Treatment Plant, subject to meeting all the requirements listed in their letter of conditions. We now need to move forward as quickly as possible to get the assessment engineering done for the project, which would be followed by a vote on the proposed assessment by the affected property owners. Since Mr. Wilson previously worked on this project he is familiar with it and is likely to need less time to complete the work than a different assessment engineer.

In the Recommended Budget for fiscal year 2005-06 there is a request for $100,000 from the Water Agency to the Don Pedro Wastewater Treatment Plant budget. Since the Final Budget is not likely to be approved before mid to late September, we are requesting a formal appropriation at this time of at least $65,000 to cover the cost of this agreement. We believe that it is critical for the assessment engineer to start work as soon as possible in order to keep the entire project on track.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Wilson and Associates was retained in 1999 as the Assessment Engineering Consultant for a prior design concept of the Don Pedro project but that agreement has expired. This proposal is for the restart of work on a new design for the wastewater facilities that will, upon completion of the improvements, provide treatment capacity of up to 100,000 gallons per day.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the agreement and direct staff to seek the services of another assessment engineer. This would delay the project, and we are unaware of another suitable assessment engineer in our area.

Approve the agreement, but do not commit the funding from the Water Agency until the adoption of the Final Budget in September. If the Final Budget did not include additional funding for the project, we would not have sufficient funds to pay for the assessment engineer’s services. The funding left in the budget at this time is only sufficient to pay the remainder owing to the design engineering firm (Kennedy Jenks).
The foregoing instrument is a correct copy of the original on file in this office.

Date: __________

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By:  _____________________________
      Deputy

COUNTY ADMINISTRATIVE OFFICER:
✓ Requested Action Recommended
____ No Opinion
Comments:

CAO: ____________________________