RESOLUTION - ACTION REQUESTED 2014-29

MEETING: January 21, 2014

TO: The Board of Supervisors

FROM: Terri Peresan, Community Services Director

RE: Letter of Intent to Provide Services/Request for Proposal

RECOMMENDATION AND JUSTIFICATION:
Approve a Letter of Intent to Provide Services/Request for Proposal to Area 12 Agency on Aging (A12AA) for the Senior Nutrition Programs and Senior Transportation.

Every four (4) years A12AA sends out a Public Notice of its intent to let funds for the many services it provides through contracted providers. It is the intent of the Department of Community Services to procure such funding from A12AA for the following senior programs:
- Title III C-1 Congregate Meals;
- Title III C-1 Restaurant Meals;
- Title III C-2 Home Delivered Meals;
- Title III B Transportation for Seniors

Letters of Intent are to be submitted by 12:00 P.M. Thursday, January 30th, in order to be eligible in the bid process to receive a Request for Proposal (RFP) package.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has historically approved Letters of Intent as this the first step required in A12AA’s bid process.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
A negative action would mean that the department would not receive any funding from Area 12 Agency on Aging for the next four years, whereby increasing the need of additional funding from the General Fund to maintain all senior programming once off-set by A12 funding.

ATTACHMENTS:
Public Notice 2014--Request for Letters of Interest (PDF)
Letter of Intent to Provide Srvs.--RFP 2014-(PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Lee Stetson, District I Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Stetson, Jones, Bibby, Cann, Carrier
January 21, 2014

Area 12 Agency on Aging  
Attn: Pauline White, Executive Director  
19074 Standard Road, Ste. A  
Sonora, CA 5373

Re: Letter of Intent to Provide Services/Request for Proposal

Dear Mrs. White:

Mariposa County, the Department of Community Services, is interested in continuing to provide senior nutrition and transportation services contracted through Area 12 Agency on Aging that will enhance and maintain the needs of seniors 60 years of age and over and their spouses at any age. The County seeks the counsel and wisdom of consumers and their families when creating, expanding, or implementing services, recognizing the unique need(s) of older adults and people with disabilities of all ethnic, cultural, and social backgrounds. The County actively works to create and reinforce positive perceptions of the aging process advocated by the independent living community.

Please accept this Letter of Intent as Mariposa County is interested in receiving a Request for Proposal for the following programs:

- Title III C-1 Congregate Meals;
- Title III C-1 Restaurant Meals;
- Title III C-2 Home Delivered Meals; and
- Title III B Transportation

It is the mission of the Mariposa County Department of Community Services to assist seniors with services and programs that provide and promote independent living for as long as safely possible. We encourage independence and participation to the maximum level regardless of the individuals’ physical/mental impairments or socio-economic status.

Sincerely,

Terri Peresan  
Director

cc via email: John Carrier, Supervisor Dist. V