MEETING: February 11, 2014

TO: The Board of Supervisors

FROM: Rick Benson, County Administrative Officer

RE: Sound System Replacement Agreement and Budget Action

RECOMMENDATION AND JUSTIFICATION:
Approve Agreement with Mountain Top Media in the Not to Exceed Amount of $24,000 to Replace the Sound System in the Board Chamber, and Authorize the Board of Supervisors Chair to Sign the Agreement; Approve Budget Action Transferring Funding from the Government Center Debt Service Fund to the Board of Supervisors Budget for the Amount of the Agreement ($24,000).

For several years it has been noted that the sound system in your Board's chamber has had deficiencies. Audience members often have difficulty hearing speakers, especially at the podium facing the Board. There have also been problems with the audio quality which is now streamed through the Internet.

The Technical Services Director engaged a locally based sound system expert to review the current set up. He has concluded that the County would be best served to replace the entire sound system rather than making alterations to the current equipment.

Recently, your Board approved re-financing the Government Center Certificate of Participation (COP). One benefit of that refinancing is that funds which had been previously reserved are now available for capital improvements. This project would qualify for the use of those funds, therefore, the sound system can be upgraded without any General Fund cost.

The Technical Services Director explored other possible contractors. Mountain Top Media is local and found to be more than competitive with other out of area vendors both in price and in expertise. It should be noted that the contracted amount includes removal and replacement of the new sound system. However, it does not include cosmetic repairs associated with removal of the former system. It is anticipated that Facilities will make those repairs or utilize an outside contractor. In either case, some additional costs are to be expected.

Therefore, it is recommended that your Board approve the attached agreement with Mountain Top Media to replace the sound system and approve the budget action transferring funding from
the Government Center Debt Service Fund to the Board of Supervisors Budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS: None.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The current sound system will remain in operation.

FINANCIAL IMPACT:
Funds made available from refinancing the Government Center COP will be used for this project.

ATTACHMENTS:
Budget Action Form    (PDF)
Mountain Top Agreement (DOC)
Mountain Top Exhibit A  (PDF)

CAO RECOMMENDATION
Requested Action Recommended

[Signature]
Rick Benson, County Administrator/06/14

RESULT:    ADOPTED [UNANIMOUS]
MOVER:     Lee Stetson, District I Supervisor
SECONDER:  Merlin Jones, District II Supervisor
AYES:      Stetson, Jones, Bibby, Cann, Carrier
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**TRANSFER BETWEEN FUNDS**

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**TOTALS**

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**ACTION REQUESTED:** (Check all that apply)

( X ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** Savings from the refinance of the Government Center is requested to be used to upgrade the sound system in the Board of Supervisors Chamber.

**DEPT HEAD SIGNATURE**

**DATE** 2-4-14

**APPROVED BY RES NO.** 14-59

**CLERK**

**DATE** 2-11-14

**GOVERNMENT CENTER/BOARD OF SUPERVISORS**

**AUDITOR'S USE ONLY**

BA #

Budget Revision Form Revised 11/95