DEPARTMENT: Public Works/Engineering  BY: Dana Hertfelder
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Resolution authorizing Public Works to enter into a Professional Service Agreement with Roger Stephens to perform map checking, legal description checking and general surveying document checking and executing documents as the County Surveyor under the direction of the Public Works Director in the not to exceed amount of $25,000.

Mr. Stephens is a licensed Land Surveyor. The County Surveyor needs assistance in reviewing tentative parcel maps so that final maps can be recorded in a timely manner. The Agreement is for one year but may be extended as needed.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

There has been a substantial increase in the number of tentative parcel maps submitted for map checking and recordation. The County Surveyor is unable to keep up with the increasing workload.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve. The County Surveyor will be unable to stay current with map checks.

Financial Impact? (X) Yes ( ) No  Current FY Cost: $  
Budgeted In Current FY? (X) Yes ( ) No  ( ) Partially Funded
Amount in Budget: $ 25,000  
Additional Funding Needed: $  

Source:
Internal Transfer
Unanticipated Revenue  ( ) 4/5's vote
Transfer Between Funds  ( ) 4/5's vote
Contingency  ( ) 4/5's vote
( ) General  ( ) Other

List Attachments, number pages consecutively
Agreement

CLERK'S USE ONLY:
Res. No.: 05-503  Ord. No. ____
Vote – Ayes: 5  Noes: ____
Absent: ____
Approved: ____
Minute Order Attached:  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: _______
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ___________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
( X ) Requested Action Recommended
No Opinion
Comments:

CAO: _______
COUNTY of MARIPOSA
P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

BOB PICKARD, CHAIR
LEE STETSON, VICE CHAIR
LYLE TURPIN
JANET BIBBY
DIANNE FRITZ

DISTRICT V
DISTRICT I
DISTRICT II
DISTRICT III
DISTRICT IV

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

__________________________________________
TO: DANA HERTFELDER, Public Works Director

FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: PROFESSIONAL SERVICE AGREEMENT WITH ROGER STEPHENS TO PERFORM MAP CHECKING, LEGAL DESCRIPTION CHECKING, AND GENERAL SURVEYING DOCUMENT CHECKING

Resolution No. 05-503

____________________________________________________________________________________

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on October 25, 2005

ACTION AND VOTE:

Consent Agenda item 2 – Supervisors Turpin and Bibby initiated discussion regarding the agreement with Roger Stephens relative to the fees and overtime rates and clarified that the costs are passed on to the applicants. (M)Turpin, (S)Fritz, item 2 was approved/Ayes: Unanimous.

CA-2 Approve the Professional Services Agreement with Roger Stephens in an Amount not to Exceed $25,000 for Map Checking, Legal Description Checking, and General Surveying Document Checking; Authorize the Chairman of the Board of Supervisors to Sign the Agreement (Public Works Director); Res. 05-503

cc: Tom Guarino, County Counsel
Ken Hawkins, Auditor
File