RECOMMENDED ACTION AND JUSTIFICATION:

Adopt resolution approving the overfill of the Deputy Clerk to the Board position. Effective November 1, 2005, and until the incumbent separates employment with the County. With the pending resignation of the Deputy Clerk to the Board, it is respectfully requested that the Board approve an overfill of the Deputy position.

There have been unanticipated medical leaves with staff in the Clerk of the Board’s office. Increases in workload and changes in job duties have resulted in a backlog of the workload. It is hoped that the recruitment timeframes will allow for some overfill time which will greatly aid in the training process for the new Deputy. Costs of the overfill should be absorbed by salary savings in the position.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has approved an overfill of other positions in the County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? ( ) Yes ( ) No Current FY Cost: $
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded
Amount in Budget: $ Additional Funding Needed: $
Source:
Internal Transfer
Unanticipated Revenue 4/5’s vote
Transfer Between Funds 4/5’s vote
Contingency 4/5’s vote
( ) General ( ) Other

CLERK’S USE ONLY:
Res. No.: 05-0879 Ord. No. ______
Vote – Ayes: ___ Noes: ___ Absent: ___
Approved ___ Minute Order Attached ___ No Action Necessary
The foregoing instrument is a correct copy of the original on file in this office.
Date: ____________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: __________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
No Opinion
Comments:

CAO: __________