RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board approve a year end intrabudget transfer within Fund 332 to reflect actual program expenditures for 2004-2005. Funds available for training and seminars need to be transferred to the line item funding building maintenance.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please See Attached Memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please See Attached Memo.

Financial Impact? ( ) Yes (X) No Current FY Cost: $ Annual Recurring Cost: $
Budgeted In Current FY? (X) Yes ( ) No ( ) Partially Funded
Amount in Budget:
Additional Funding Needed: $ __________________________
Source:
Internal Transfer
Unanticipated Revenue _____ 4/5's vote
Transfer Between Funds _____ 4/5's vote
Contingency _____ 4/5's vote
( ) General ( ) Other

CLERK'S USE ONLY:
Res. No.: 4-469 Ord. No. ______
Vote – Ayes: 5 Noes: ______
Absent: ______
( ) Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: _________________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ______________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended
( ) No Opinion
Comments:
__________________________
__________________________
__________________________
__________________________
__________________________
CAO: ____________________

Revised Dec. 2002
September 1, 2005

TO: Members, Board of Supervisors
FROM: Cheryle Rutherford-Kelly
RE: 2004-2005 Budget Transfer

Recommendation

It is respectfully recommended that your Board approve a year end intrabudget transfer within Fund 332 to reflect actual program expenditures for 2004-2005. Funds available for training and seminars need to be transferred to the line item funding building maintenance.

Background and Current Situation

During the latter part of the fiscal year it was determined that the Housing, Employment and Community Action Building, located at 5200 Hwy 49N., was in great need of new carpeting. The carpet was replaced and paid for from the social services budget unit 001-501. It has now come to light that the Housing Authority and Community Action Programs should have been charged a share of this maintenance cost. The attached intrabudget transfer moves sufficient dollars into the building maintenance line within the Housing Authority budget Fund 332 to allow for the appropriate journal entries to be made.

Financial

The attached intrabudget transfer form shows the needed entries to fund the building maintenance line for budget unit 332. There are no County dollars involved and the action will have no impact on the General Fund.
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>332</td>
<td>0512</td>
<td>921.04-13</td>
<td>Maintenance of Buildings</td>
<td></td>
<td>1,305.00</td>
<td></td>
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<tr>
<td>332</td>
<td>0512</td>
<td>921.04-90</td>
<td>Training &amp; Seminars</td>
<td></td>
<td></td>
<td>1,305.00</td>
</tr>
</tbody>
</table>

**TOTALS**: 1,305  1,305

### TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

**TOTALS**:  

**ACTION REQUESTED**: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**: Increase building maintenance to pay for Housing's share of new carpeting.

**DEPT HEAD SIGNATURE**

**DATE**: 9/16/05

**APPROVED BY RES NO.**: 06-4169

**CLERK**:  

**DATE**: 9-27-05

**DEPARTMENT**: Human Services

**AUDITOR'S USE ONLY**:  

**BA #**: 

Budget Revision Form Revised 07/2000