DEPARTMENT: Community Services    BY: Mary Williams    966-5315

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes (_) No (x))

Community Service Department Head requests approval of Budget Action Transferring Funds in the Transit Budget to cover unanticipated expenditures in Private Vehicle Expense in June as when the retiring Northside Driver brought the Northside Bus down on her last day, a private vehicle needed to be used for return trip and additional expenses were incurred upon the new Transit Driver needed transportation to picked up the bus. The Transit Driver’s private vehicle was used again to pick up a bus when the Northside bus had to be towed into Mariposa.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Historically the Board of Supervisors approves Budget Action Transfers to cover unanticipated expenditures if there is funding in another expenditure line. By resolution, the Board is required to approve all adjustments to Travel Accounts.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. The Private Vehicle Expense line item will be in the overdrawn.

COSTS:
A. Budgeted current FY $  
B. Total anticipated costs $  
C. Required additional funding $  
D. Internal transfers $  

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated revenues $  
B. Reserve for contingencies $  
C. Source description:
Balance in Reserve for Contingencies, if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
_Budget Action Form__
_Copy of Check # 1899__

CLERK’S USE ONLY:
Res. No.: __52-32__    Ord. No. __________
Vote - Ayes: __4__    Noes: __2__    Absent: __1__
Approved ( ) Denied ( ) Minute Order Attached ( ) No Action Necessary

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as: ___________________________________________
Recommendation: __________________________
Not Recommended: __________________________
For Policy Determination: __________________________
Submitted with Comment: __________________________
Returned for Further Action: __________________________
Comment: __________________________________________

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

A.O. Initials: __________
## BUDGET ACTION FORM

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<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<th>DECREASE</th>
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<td>601.04-50</td>
<td>County Vehicle Expense</td>
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<td>Private Vehicle Expense</td>
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**TOTALS** 90 90

### TRANSFER BETWEEN FUNDS

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**TOTALS** 0

**ACTION REQUESTED:** (Check all that apply)
- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** To cover mileage when Northside Transit Drivers have had to use own vehicle when bringing over or picking up a bus.

**DEPT HEAD SIGNATURE** [Signature] **DATE** 7-8-05

**APPROVED BY RES NO.** 05-336 **CLERK** [Signature] **DATE** 2-19-05

**TRANSIT**

**DEPARTMENT**

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000