RECOMMENDED ACTION AND JUSTIFICATION: Request approval to make $3,000 budget transfer from “Professional Services” account to “Medical & Laboratory” account.

The Sheriff’s Office Medical and Laboratory expenses have exceeded the amount budgeted for fiscal year 2004-2005. Due to a significant increase in the number of arrests associated with the use of illegal drugs and alcohol during the last eleven months, the line item utilized to pay for medical and laboratory services has been depleted. Before the outstanding bills can be processed, a transfer of funds must be made to the sheriff’s office Medical and Laboratory account. There currently exists approximately $4,000 in savings in the “Sheriff’s Office Professional Services” account, which can be transferred to the Medical and Laboratory account.

The Sheriff’s Office is requesting approval to transfer $3,000 from the “Sheriff’s Office – Professional Services” account (Account #001-0216-521.04-18) to the “Sheriff’s Office - Medical & Laboratory” account (Account #001-0216-521.04-14).

BACKGROUND AND HISTORY OF BOARD ACTIONS: None

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: By disallowing the transfer of funds, the unpaid medical and laboratory expenses will have to be paid out of the 2005 - 2006 budget.
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0216</td>
<td>521.04-18</td>
<td>Professional Services</td>
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<td>3,000</td>
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<tr>
<td>001</td>
<td>0216</td>
<td>521.04-14</td>
<td>Medical &amp; Laboratory</td>
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<td>001</td>
<td>0104</td>
<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
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</tbody>
</table>

**TOTALS**: 3,000  3,000

## TRANSFER BETWEEN FUNDS

<table>
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<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

**TOTALS**:  

**ACTION REQUESTED**: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**: The sheriff's office medical and laboratory expenses have exceeded the amount budgets for fiscal year 2004-2005. Due to a significant increase in the number of arrests associated with the use of illegal drugs and alcohol during the last eleven months, the line item utilized to pay for medical and laboratory services has been depleted. Before the outstanding bills can be processed, a transfer of funds must be made.

**DEPT HEAD SIGNATURE** [Signature]

**DATE**: 2.12.05

**APPROVED BY RES NO.** 05-324

**CLERK** [Signature]

**DATE**: 2.12.05

**SHERIFF** [Signature]

**DEPARTMENT**

**AUDITOR'S USE ONLY**

**BA #**