DEPARTMENT: Human Services/BHRS

BY: Cheryle Rutherford-Kelly
PHONE: 966-2000

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board: (1) enter into a professional service agreement with Valerie Edwards for Alcohol and Drug programs until full time staff can be hired; and (2) authorize your Chairman to sign the agreement.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please see attachment.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please see attachment.

Financial Impact? ( ) Yes (X) No
Budgeted in Current FY? ( ) Yes ( ) No ( ) Partially Funded
Amount in Budget: $ 
Additional Funding Needed: $ 
Source:
Internal Transfer 
Unanticipated Revenue 4/5’s vote 
Transfer Between Funds 4/5’s vote 
Contingency 4/5’s vote 
( ) General ( ) Other 

Annual Recurring Cost: $

List Attachments, number pages consecutively
Board Memo, Page 1
Agreement, Pages 2 - 7

CLERK’S USE ONLY:
Res. No.: 20-351
Vote – Ayes: ___ Noes: ___ Absent: ___

☑ Approved
☐ Minute Order Attached ☐ No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: __________________________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
☑ Requested Action Recommended
☐ No Opinion
Comments:

CAO: ____________________________

Revised Dec. 2002
June 28, 2005

TO: Members, Board of Supervisors
    Rich Inman, CAO
FROM: Cheryle Rutherford-Kelly
RE: Behavioral Health / Alcohol and Drug Programs / Authorization to Enter Into A
    Professional Service Agreement with Valeris Edwards Until Additional Staff Are Hired

Recommendation

It is respectfully recommended that your Board: (1) enter into a personal service agreement with
Valerie Edwards for Alcohol and Drug programs until full time staff can be hired; and (2) authorize
your Chairman to sign the agreement.

Background / Current Situation

The Alcohol and Drug Programs have existing vacancies. Towards maintaining continuity of
services, Alcohol and Drug Programs needs additional qualified counselors to provide direct
counseling services to the community. A personal service agreement approved by your Board
would allow that service continuation.

We would like to utilize the services of Ms. Valerie Edwards, for up to thirty-two (32) hours per
week. This time would allow Ms. Edwards to provide alcohol and drug counseling services, help
with program planning and prevention program planning. Ms. Edwards is quite experienced in
the alcohol and drug treatment and prevention fields and has provided many alcohol and drug
services in Madera County, both in Madera and Oakhurst, and in Yosemite High School. She is a
CAADAC Certified Alcohol and Drug Counselor II.

The personal service agreement would start July 1, 2005. We are requesting permission to enter
into this personal service agreement until permanent staff is hired.

Financial

Ms. Edwards will provide service at a cost of $23 per hour. This agreement will be paid from
salary savings due to vacant positions. There are no general fund dollars involved.