RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully requested that your Board approve the attached budget transfers for the Alcohol and Drug budget unit.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please see attachment.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please see attachment.

<table>
<thead>
<tr>
<th>Financial Impact? ( ) Yes (X) No</th>
<th>Current FY Cost: $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded</td>
<td></td>
</tr>
<tr>
<td>Amount in Budget: $</td>
<td></td>
</tr>
<tr>
<td>Additional Funding Needed: $</td>
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</tr>
</tbody>
</table>

Source:
- Internal Transfer
- Unanticipated Revenue
- Transfer Between Funds
- Contingency
  - General ( ) Other
  - 4/5's vote
  - 4/5's vote

CLERK'S USE ONLY:
- Res. No.: Res. No. ______
- Ord. No. ______
- Vote – Ayes: ______
- Noes: ______
- Absent: ______
- Approved
- ( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ______

Attest: MARGIE WILLIAMS, Clerk of the Board

County of Mariposa, State of California

By: Deputy

COUNTY ADMINISTRATIVE OFFICER:

( ) Requested Action Recommended
( ) No Opinion

Comments:

CAO: ______

Revised Dec. 2002
June 16, 2005

TO: Members, Board of Supervisor
Rich Inman, CAO
FROM: Cheryle Rutherford-Kelly
RE: Behavioral Health Year End Budget Transfers

Recommendation

It is respectfully requested that your Board approve the attached budget transfers for the Alcohol and Drug Budget Unit.

Background/Current Situation

Mariposa County assumed responsibility for the operations of Mental Health and Alcohol & Drug Services in June of 2004. At that time three budget units were developed rather quickly for inclusion in the County’s budget process. After almost one complete year of operation it has become evident that some transfers in the Alcohol & Drug budget unit are needed to complete the fiscal year. The Alcohol and Drug Unit needed more money than was anticipated for professional contractors who provide direct service to clients; for residential services for clients; and miscellaneous expenses such as office and vehicle expenses. Other items were under budget, such as computer purchases and utilities. The attached budget action form details the transfers necessary to cover costs through the fiscal year end.

Financial

The budget transfers in the Alcohol & Drug budget unit, 001-0403, total $5,650. These transfers are accomplished through redistribution of existing line item amounts. No general funds are required.
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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</thead>
<tbody>
<tr>
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<td>0403-623</td>
<td>04-17</td>
<td>Office Expense</td>
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<td>04-18</td>
<td>Professional Services</td>
<td>AD103</td>
<td>1,400</td>
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<td>001</td>
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<td>04-24</td>
<td>Contract Services - Inpatient</td>
<td>AD103</td>
<td>1,000</td>
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<tr>
<td>001</td>
<td>0403-623</td>
<td>04-50</td>
<td>County Vehicle</td>
<td>AD103</td>
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<tr>
<td>001</td>
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<td>05-54</td>
<td>Refunds</td>
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<tr>
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<td>04-37</td>
<td>Purchased Services - Other</td>
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<tr>
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<td>Utilities</td>
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<td>06-42</td>
<td>Computer Equipment</td>
<td>AD103</td>
<td>2,000</td>
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</tbody>
</table>

**TOTALS**: 5,650 5,650

### TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

**TOTALS**:  

**ACTION REQUESTED**: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** Additional transfers necessary to cover costs through year end

### DEPT HEAD SIGNATURE

**DATE**: 6-16-05

### APPROVED BY RES NO.

**DATE**: 6-28-05

### DEPARTMENT

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000