DEPARTMENT: Human Services

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board: (1) permit this Department to continue to contract with Kathy Albright for fiscal assistance; and (2) authorize your Chairman to sign the contract.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please see attachment.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please see attachment.

<table>
<thead>
<tr>
<th>Financial Impact? ( ) Yes [X] No</th>
<th>Current FY Cost: $</th>
<th>Annual Recurring Cost: $</th>
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</thead>
<tbody>
<tr>
<td>[X] No</td>
<td></td>
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<tr>
<td>Budgeted In Current FY? ( ) Yes</td>
<td></td>
<td></td>
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<tr>
<td>[X] No</td>
<td></td>
<td></td>
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<tr>
<td>( ) Partially Funded</td>
<td></td>
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<tr>
<td>Amount in Budget: $</td>
<td></td>
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<tr>
<td>Additional Funding Needed: $</td>
<td></td>
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<tr>
<td>Source:</td>
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<tr>
<td>Internal Transfer</td>
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<tr>
<td>Unanticipated Revenue</td>
<td>4/5's vote</td>
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</tr>
<tr>
<td>Transfer Between Funds</td>
<td>4/5's vote</td>
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<tr>
<td>Contingency</td>
<td>4/5's vote</td>
<td></td>
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<tr>
<td>( ) General ( ) Other</td>
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</tbody>
</table>

List Attachments, number pages consecutively
Board Memo, Page 1
Agreement, Pages 2 - 7

CLERK’S USE ONLY:
Res. No.: 02-2052 Ord. No. _______ Vote – Ayes: 5 Noes: _______ Absent: _______
Approved [X] Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ___________________________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ____________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
[ ] Requested Action Recommended
[ ] No Opinion
Comments: ____________________________

CAO: ____________________________

Revised Dec. 2002
June 21, 2005

TO: Members, Board of Supervisors
FROM: Cheryle Rutherford-Kelly
RE: Authorization to Continue a Professional Contract with Kathy Albright for Fiscal Services

Recommendation

It is respectfully recommended that your Board: (1) permit this Department to continue to contract with Kathy Albright for fiscal assistance; and (2) authorize your Chairman to sign the contract.

Background / Current Situation

Kathy Albright retired from Human Services, fiscal division, as a Staff Services Manager. Ms. Albright has worked with this department and provided financial and statistical information necessary to the negotiating team for In Home Supportive Services (IHSS). She has assisted where needed, including corrective action in the Public Conservator-Guardian office. We would like to be able to continue to contract with Ms. Albright on an as needed basis. We have a person needing a temporary medical leave in a unit that has multiple contracts in Calaveras and Mariposa counties. Ms. Albright is more than capable of assisting with very complex fiscal, statistical and claiming procedures.

We continue to employ competent fiscal staff. However, Human Services often has special projects and needs that require a high level of expertise. This contract will continue to allow our fiscal staff to concentrate on the day to day operations.

Fiscal

If approved, the contract would not exceed $40,000 for this fiscal year. The duration of the contract would be from date authorized thru June 30, 2006. There is no impact on the general fund.
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: Cheryle Rutherford-Kelly, Human Services Director
FROM: Margie Williams, Clerk of the Board
SUBJECT: Contract with Kathy Albright for Fiscal Assistance

Resolution No. 05-272

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on June 21, 2005

ACTION AND VOTE:

Consent Agenda item 14 – Supervisor Bibby initiated discussion and asked for an update from Human Services on continuing with this agreement versus filling the position. Cheryle Rutherford-Kelly, Human Services Director, advised of the status of continuing with this agreement and of the status of work and staffing with the various functions in the office. Supervisor Bibby noted that there is a typographical error in the compensation sum of the agreement, and she noted that the Social Security number needs to be redacted from the public copies. Chairman Pickard asked, and the Board concurred, that no items should be placed on the agenda after July 1st unless the Social Security number is redacted from the public copies. (M)Bibby, (S)Fritz, item 14 was approved, with the suggested changes/Ayes: Unanimous.

CA-14 Approve Continuing the Professional Service Agreement between the Human Services Department and Kathy Albright for Fiscal Assistance and Authorize the Chairman of the Board of Supervisors to Sign the Agreement (Human Services Director); Res. 05-272, with changes

cc: Ken Hawkins, Auditor
    File