DEPARTMENT: Human Services/BHRS

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board: (l) authorize the department to continue a contract with Deborah Atkinson, RN, for nursing services; and (2) authorize your Chairman to sign the contract.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please see attachment.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please see attachment.

Financial Impact? ( ) Yes (X) No  Current FY Cost: 
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded
Amount in Budget: 
Additional Funding Needed: 
Source:
Internal Transfer
Unanticipated Revenue  4/5's vote
Transfer Between Funds  4/5's vote
Contingency  4/5's vote
( ) General ( ) Other

CLERK’S USE ONLY:
Res. No.: 25-203 Ord. No. 
Vote - Ayes: 5 Noes: 
Absent: 
Approved
Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

Revised Dec. 2002

COUNTY ADMINISTRATIVE OFFICER:
✓ Requested Action Recommended
No Opinion
Comments:
June 21, 2005

TO: Members, Board of Supervisors
   Rich Inman, CAO
FROM: Cheryle Rutherford-Kelly
RE: Behavioral Health / Mental Health Unit

Recommendation

It is respectfully recommended that your Board: (1) authorize the department to continue a contract with Deborah Atkinson, RN, for nursing services; and (2) authorize your Chairman to sign the contract.

Background / Current Situation

Your Board kindly allowed this Department to enter into a contract with Deborah Atkinson, RN, a psychiatric nurse in June of 2004 to provide injections for mental health clients requiring these services. The Department would like to continue the contract with Ms. Atkinson who is very willing to assist with necessary injections. She is also available to assist in other areas as the need arises.

Financial

Ms. Atkinson charges $25 per hour. It is estimated that we will need her services no more than ten (20) hours per week. These services would be utilized on an as needed/as requested basis. When the department actually hires a nurse, Ms. Atkinson could still be helpful when the nurse is away from the office due to illness or vacation.
COUNTY of MARIPOSA
P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

BOB PICKARD, CHAIR
LEE STETSON, VICE CHAIR
LYLE TURPIN
JANET BIBBY
DIANNE FRITZ

MARIPOSA COUNTY BOARD OF SUPERVISORS
MINUTE ORDER

TO:       CHERYLE RUTHERFORD-KELLY, Human Services Director
FROM:     MARGIE WILLIAMS, Clerk of the Board
SUBJECT:  CONTRACT WITH DEBORAH ATKINSON, RN FOR NURSING SERVICES

Resolution No. 05-273

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA
ADOPTED THIS Order on June 21, 2005

ACTION AND VOTE:

Consent Agenda item 15 – Supervisor Bibby initiated discussion relative to the status of filling the position versus having a contract for the duties, and she asked about adding “required current licensing” to Section 2.02 for the necessary qualifications. Tom Guarino advised that this is a form contract that he has asked the Health Department to use for these types of services, and he feels the licensing would fall under necessary qualifications. Chairman Pickard asked about having a Board discussion on the contract forms to reach an agreement on the language to be used. Supervisor Bibby asked about the liability insurance requirement for one million dollars, and she noted that some contracts contain a lesser amount. Cheryle Rutherford-Kelly responded to the questions, and she advised that there is a difference in liability with the different job functions. Tom Guarino noted the option for the Risk Manager to review the contracts for determining the liability coverage requirements. Supervisor Bibby noted that Section 8.01 needs to be corrected to reflect that the addresses of the parties appear at the beginning of the contract and not the end, and she noted that the Social Security number needs to be redacted from the public copies. (M)Bibby, (S)Stetson, item 15 was approved, with the suggested changes/Ayes: Unanimous. Chairman Pickard noted the need to streamline the contracts for the consent agenda process.

CA-15  Approve Continuing the Professional Service Agreement between the Human Services Department and Deborah Atkinson, RN, for Nursing Services and Authorize the Chairman of the Board of Supervisors to Sign the Agreement (Human Services Director); Res. 05-273, with changes

cc: Rich Inman, County Administrative Officer
    Ken Hawkins, Auditor
    File