DEPARTMENT: Public Works/Fleet Services  

BY: Dana Hertfelder  
PHONE: 966-5356  

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action transferring $3,000 within the Fleet Services budget from Software ($1,378) and Outside Labor ($1,622) to Fixed Assets-Computers to cover the cost of two computers for use in the vehicle maintenance.

Two of the computers used by the mechanics are out-dated and have been deemed obsolete. The mechanics are now using computers daily to issue repair orders and complete services and repairs. As such, these computers need to be upgraded in order to accommodate the needs of the shop.

We are requesting approval to transfer $3,000 from Software ($1,378) and Outside Labor ($1,622) to Fixed Assets-Computers to cover the cost of upgrading these computers.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously approved internal transfers of funds for various requests.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do no approve the requested budget action, which would prevent Fleet Services from utilizing its newly purchased software programs to their fullest capabilities.

<table>
<thead>
<tr>
<th>Financial Impact?</th>
<th>(X) Yes</th>
<th>( ) No</th>
<th>Current FY Cost: $ 3,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted In Current FY?</td>
<td>( ) Yes</td>
<td>(X) No</td>
<td>( ) Partially Funded</td>
</tr>
<tr>
<td>Amount in Budget:</td>
<td>$ 8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Funding Needed:</td>
<td>$ 3,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Source:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internal Transfer</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unanticipated Revenue</td>
<td>4/5's vote</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer Between Funds</td>
<td>4/5's vote</td>
<td></td>
<td></td>
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<tr>
<td>Contingency</td>
<td>4/5's vote</td>
<td></td>
<td></td>
</tr>
<tr>
<td>( ) General</td>
<td>( ) Other</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

List Attachments, number pages consecutively:

1. Letter from Data Processing  
2. Budget Action form

CLERK'S USE ONLY:

Res. No.: 05-41  
Vote – Ayes: 5  
Absent:  

Approved  

County Administrative Officer:

Requested Action Recommended

No Opinion

Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: 

Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: Deputy

CAO: [Signature]

Revised Dec. 2002
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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</thead>
<tbody>
<tr>
<td>700</td>
<td>0305</td>
<td>584-0642</td>
<td>Fixed Assets - Computers</td>
<td></td>
<td>3,000</td>
<td></td>
</tr>
<tr>
<td>700</td>
<td>0305</td>
<td>584-0433</td>
<td>Outside Labor</td>
<td></td>
<td></td>
<td>1,622</td>
</tr>
<tr>
<td>700</td>
<td>0305</td>
<td>584-0481</td>
<td>Software</td>
<td></td>
<td></td>
<td>1,378</td>
</tr>
</tbody>
</table>

| 001  | 0104     | 414-1090| GENERAL CONTINGENCY |         |          |          |

**TRANSFER BETWEEN FUNDS**

**TOTAL**: 3,000

**ACTION REQUESTED**: (Check all that apply)

- [X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**: To allow for the purchase of two new computers for the Fleet Shop.

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**DEPT HEAD SIGNATURE**

**DATE**: 03/23/05

**APPROVED BY RES NO.**: 05-124
**CLERK**

**DATE**: 4/19/05

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**700 FLEET MAINTENANCE**

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**AUDITOR'S USE ONLY**

**BA#**

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**ATTACHMENT #1**
Barbara Carrier

From: "Rick Peresan" <rperesan@mariposacounty.org>
To: "Barbara Carrier" <bcarrier@mariposacounty.org>
Sent: Wednesday, March 23, 2005 3:35 PM
Subject: Public Works PC replacement

Barbara,

I understand that fleet is using a new inventory program which requires bar-coding and you also need to program radios with vendor software.

Clearly the Pentium 2, windows 98 PC's will not be sufficient for that use. Because of the special software, bar coding and the need to burn CD's a thin client device is not appropriate in this case either.

I recommend you upgrade the PC's to a new Pentium 4, Windows XP pro SP2 with at minimum 512 k memory and 80 g hard drive. You will also need a cd/dvd reader for your tech manuals. I recommend a read / write cd DVD since it is not much more money and you will always find a need to copy data to a CD. Most training material and technical manuals now come on DVD format.

Do you require MS office software on these PCs?

Regards,

Rick Peresan
Technical Services Director
Mariposa County

ph 209.966.8029
fax 209.966.6029
Premio Shadowhawk Computer

- Premio 865PE2 Mother Board
- Intel Pentium 4 3.0GHz CPU 533MHz
- 512 MB PC3200 Memory
- 80 GB 7200 RPM UDMA Hard Drive
- Sony 16X DVD RW+/w Software
- 3.5" 1.44 MB Floppy Drive
- NVIDIA GeForce MX4000 64 MB VGA Adapter
- Intel Pro/100 S NIC
- Integrated Sound
- Logitech Black Optical Wheel Mouse
- Logitech Deluxe Puls Black Keyboard
- Microsoft Windows XP Professional
- Shadowhawk Midtower (Black)

Options:

- Logitech Wireless Keyboard and Mouse (Substitute) $45.00 ea.
- 17" AOC LCD Monitor Model LM720-BGE (Beige) $335.00 ea.
- 17" AOC LCD Monitor Model LM729 w/Speakers(Black) $335.00 ea

Premio Computer Systems Include 3 Year On-Site Warranties.