DEPARTMENT: Administration  BY: Rich Inman
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Approve budget action transferring funds in the Board of Supervisors and Administration budget units for Publication/Legal Notices and Training & Seminars ($3,000). The cost to publish required legal notices has increased along with an increase in the number of legal notices that the County is required to publish, resulting in the this line item being under funded this fiscal year. This is the first full year of having the position of Business Development Coordinator and it was unknown at the time of budget preparation the number of conferences the employee would be participating in. Funding is available in the Sesquicentennial line item, as activities for this event have been completed.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board must approve all budget actions pertaining to Training & Seminars. The Board routinely approves budget actions to ensure sufficient funding is available in the appropriate line items to continue providing county services.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve budget action. Certain line items may have a negative balance by the end of the fiscal year.

Financial Impact? (X) Yes () No Current FY Cost: $9,700
Budgeted In Current FY? ( ) Yes ( ) No (X) Partially Funded
Amount in Budget: $6,700
Additional Funding Needed: $3,000
Annual Recurring Cost: $

List Attachments, number pages consecutively

Budget Action

CLERK’S USE ONLY:
Res. No.:  Ord. No. _____
Vote – Ayes: _____ Noes: _____
Absent: _____
Approved
Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:
☑ Requested Action Recommended
☐ No Opinion
Comments:

CAO: 

Revised Dec. 2002
**BUDGET ACTION FORM**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0102-412</td>
<td>0419</td>
<td>Sesquicentennial</td>
<td></td>
<td>$3,000</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0102-412</td>
<td>0490</td>
<td>Training &amp; Seminars</td>
<td></td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0101-411</td>
<td>0429</td>
<td>Publications/Legal Notices</td>
<td></td>
<td>$2,000</td>
<td></td>
</tr>
</tbody>
</table>

**GENERAL CONTINGENCY**

- **FUND**: 001
- **DEPT/DIV**: 0104
- **ACCOUNT**: 414-1090

**TOTAL**: $3,000

---

**TRANSFER BETWEEN FUNDS**

<table>
<thead>
<tr>
<th>Fund</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
</tr>
</thead>
</table>

**TOTALS**: $0

---

**ACTION REQUESTED**: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**: Business Development Coordinator has attended more conferences than originally budgeted. Costs and the number of legal notices the County must publish has increased. Sesquicentennial activities have been completed.

**DEPT HEAD SIGNATURE**: [Signature]
**DATE**: 3-29-05

**APPROVED BY RES NO**: [Number]
**CLERK**: [Signature]
**DATE**: 4-19-05

**ADMINISTRATION/BOARD OF SUPERVISORS**

**AUDITOR’S USE ONLY**

**BA #**

Budget Revision Form Revised 11/95
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: RICH INMAN, County Administrative Officer

FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: BUDGET ACTION TRANSFERRING FUNDS IN THE BOARD OF SUPERVISORS AND ADMINISTRATION BUDGET UNITS FOR PUBLICATION/LEGAL NOTICES AND TRAINING & SEMINARS ($3,000)

Resolution No. 05-144

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on April 19, 2005

ACTION AND VOTE:

Consent Agenda item 5 – Supervisor Bibby initiated discussion relative to the request for additional travel funding for the Business Development Coordinator position. Rich Inman, County Administrative Officer, responded to the questions and advised that this will be further reviewed in the budget process for next fiscal year. Supervisor Bibby asked about the status of budget for the Sesquicentennial program. Rich Inman advised that he will bring a report to the Board. (M)Bibby, (S)Turpin, item 5 was approved. Chairman Pickard stated he feels there should be a discussion as to whether the line item for the Sesquicentennial program should remain in the next budget. Ayes: Unanimous.

CA-5 Approve Budget Action Transferring Funds in the Board of Supervisors and Administration Budget Units for Publication/Legal Notices and Training & Seminars ($3,000) (County Administrative Officer); Res. 05-144; and direction was given to staff

cc: Mary Hodson, Deputy County Administrative Officer
    Ken Hawkins, Auditor
    File