DEPARTMENT: Auditor

RECOMMENDED ACTION AND JUSTIFICATION:
Requesting to send two staff members to our H.T.E. training seminar in Las Vegas. This is a valuable training tool for staff members and is a working seminar with many training classes for our software.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

At midyear the Auditor returned $6,000 to Contingencies not realizing that this training would be something that should not be missed. Building Dept. is sending one person and the Treasurer is sending two staff.

I will be able to use salary savings from the Assistant Auditor position that has been vacated.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? (X) Yes  No  Current FY Cost 4.061  Annual Recurring Cost: Estimate at $0
Budgeted In Current FY? (X) Yes  No  ( ) Partially Funded.
Amount in Budget: $245
Additional Funding Needed: $2,000
Source:
Internal Transfer  X
Unanticipated Revenue  4/5's vote
Transfer Between Funds  4/5's vote
Contingency  4/5's vote
( ) General  ( ) Other

CLERK'S USE ONLY:
Vote - Ayes: 5  Noes:
Absent: 

( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:
✓ Requested Action Recommended
   ( ) No Opinion
Comments:

CAO: L.A.
# BUDGET ACTION FORM

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<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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## TRANSFER BETWEEN FUNDS

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<th>CREDIT</th>
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## ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from contingencies

X Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

## JUSTIFICATION:
To transfer salary savings to Contingencies and to increase travel appropriations in order that two staff can attend H.T.E. training.

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**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**DATE**

**CLERK**

**DATE**

**DEPARTMENT**

**AUDITOR'S USE ONLY**

**BA #**