RECOMMENDED ACTION AND JUSTIFICATION:

Approve the District Attorney Investigative Assistant job description, set the salary at range 206 ($2,636-$3,204/month), and assign it to SEIU. Further, allocate this position to the District Attorney’s office at 50% permanent part-time. This position will be responsible in assisting staff of the District Attorney’s office as well as the Domestic Violence Response Team in developing and strengthening effective responses to domestic violence.

The funding for this position is from a grant which the Board previously approved. The budget action reflecting the movement of monies from the grant to the appropriate line item for this position is on today’s agenda under a separate action pertaining to the Mariposa County Family Violence Response Team.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board approved grant funding for this position at their meeting of October 5, 2004.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? ( ) Yes (X) No  Current FY Cost: $3,100  Annual Recurring Cost: $
Budgeted In Current FY? ( ) Yes (X) No ( ) Partially Funded
Amount in Budget: $35,509
Additional Funding Needed: $
Source:
Internal Transfer X
Unanticipated Revenue 4/5's vote
Transfer Between Funds 4/5's vote
Contingency 4/5's vote
( ) General ( ) Other

CLERK’S USE ONLY:
Vote – Ayes:  Noes: 
Absent: 
Approved 
Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: 
Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended
( ) No Opinion
Comments:

CAO: 

Revised Dec. 2002
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: RICH INMAN, County Administrative Officer
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: APPROVAL OF THE DISTRICT ATTORNEY INVESTIGATIVE ASSISTANT JOB DESCRIPTION
Resolution No. 05-101

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on March 22, 2005

ACTION AND VOTE:

Approval of Consent Agenda (See End of Minutes)

BOARD ACTION: Rich Inman, County Administrative Officer, pulled items 4 and 6. Supervisor Bibby pulled items 5, 8, 12, and 13. Supervisor Turpin pulled items 4, 6, 7, and 8. (M)Fritz, (S)Bibby, the balance of the items was approved/Ayes: Unanimous.

Consent Agenda item 5 – Supervisor Bibby asked that the procedures are followed for having the employee sign an acknowledgement that the employee knows that the position is contingent on the grant funding. (M)Bibby, (S)Fritz, item 5 was approved/Ayes: Unanimous.

CA-5 Approve District Attorney Investigative Assistant Job Description; Set Salary at Range 206 ($2,636 - $3,204/Month); and Assign the Position to SEIU (County Administrative Officer); Res. 05-101

cc: Mary Hodson, Deputy County Administrative Officer
Bob Brown, District Attorney
Sandi Laird, Administrative Analyst
File