DEPARTMENT: Human Services/BHRS

BY: Cheryle Rutherford-Kelly
PHONE: 966-2000

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully requested that your Board approve a Behavioral Health lease / agreements in the amount of $442.98 per quarter for postage equipment necessary to conduct business.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please see attachment.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please see attachment.

<table>
<thead>
<tr>
<th>Financial Impact? ( ) Yes [X] No</th>
<th>Current FY Cost: $</th>
<th>Annual Recurring Cost: $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted in Current FY? ( ) Yes ( ) No ( ) Partially Funded</td>
<td>Amount in Budget: $</td>
<td>List Attachments, number pages consecutively</td>
</tr>
<tr>
<td>Additional Funding Needed: $</td>
<td></td>
<td>Board Memo, Page 1</td>
</tr>
<tr>
<td>Source: Internal Transfer</td>
<td>4/5’s vote</td>
<td>Agreement, Pages 2 – 4</td>
</tr>
<tr>
<td>Unanticipated Revenue</td>
<td>4/5’s vote</td>
<td>Claim Form, Page 5</td>
</tr>
<tr>
<td>Transfer Between Funds</td>
<td>4/5’s vote</td>
<td>Invoices Copies, Pages 6 - 9</td>
</tr>
<tr>
<td>Contingency</td>
<td></td>
<td></td>
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<tr>
<td>( ) General ( ) Other</td>
<td></td>
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</tr>
</tbody>
</table>

CLERK’S USE ONLY:

Res. No.: 55-34 Ord. No. ______
Vote – Ayes: ______ Noes: ______ Absent: ______

Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: ____________________________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
No Opinion

Comments: ______________________________________
________________________________________________
________________________________________________
________________________________________________

CAO: ____________________________

Revised Dec. 2002
February 1, 2005

TO: Members; Board of Supervisors
    Rich Inman, CAO
FROM: Cheryle Rutherford-Kelly
RE: Mental Health Leases/Agreements for Equipment

Recommendation

It is respectfully requested that your Board approve a contract with Pitney Bowes necessary for Behavioral Health to conduct business.

Background

The Behavioral Health department utilizes a stamp machine to rapidly process mail. The transition of Mental Health services from Kings View to the County requires that the Department of Human Services/Behavioral Health & Recovery Services obtain new and/or amended leases and agreements for various types of services and equipment.

The Pitney Bowes postage system is currently leased by Kings View Corp. We have utilized the stamp machine and owe the company for usage.

Current Situation

When this contract was before your Board on February 15, 2005, you requested additional information. Due to FCC regulations the postal meters are rented or leased only. That means we are unable to buy the machine. Pitney Bowes is willing to consolidate the County’s billings. However, it would not lower the County’s costs. If billing consolidation is desired it is recommended that it be done through the County Administrative Office simply because we do not have purview over other county departments.

In the interim we respectfully request that the previously submitted lease documents be signed so that they can be submitted to Pitney Bowes and we can process our invoices for payment. The current outstanding invoices total $732.24.

Financial

This lease will continue to be paid within the Behavioral Health budget units 0402, 0403 and fund 343. The cost per year is $1,772. There is no impact to general fund dollars.