RESOLUTION - ACTION REQUESTED 2014-219

MEETING:  May 20, 2014

TO:  The Board of Supervisors

FROM:  Thomas Cooke, District Attorney

RE:  Approve the Transfer of Funds to Increase Training & Seminars Line Item

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funds within the District Attorney Vertical Prosecution Budget to Cover the Unexpected Increase in Seminars and Conferences ($1,200). The cost of seminars and conferences have been greater than originally estimated.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Departments are required to obtain Board approval to adjust funds within Training & Seminars Line Item. The Board has previously approved transfers within a budget unit to cover unexpected expenses.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If the Board chooses not to increase the Training & Seminars Line Item it would leave a negative balance and would not allow staff to attend a State of California Governor's Office of Emergency Services (CalOES) mandatory conference.

FINANCIAL IMPACT:
Funds are available within the District Attorney's Vertical Prosecution Unit budget. The Domestic Violence Vertical Prosecution Program is fully funded with State and Federal Grant Funds. No additional General Funds will be used.

ATTACHMENTS:
Budget Action Form VV  (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Signed:
Rick Benson, County Administrative Officer
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: John Carrier, District V Supervisor
SECONDER: Lee Stetson, District I Supervisor
AYES: Stetson, Jones, Bibby, Cann, Carrier
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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</thead>
<tbody>
<tr>
<td>001</td>
<td>0202-464</td>
<td>04-18</td>
<td>Professional Service</td>
<td></td>
<td></td>
<td>$1,200.00</td>
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<td>001</td>
<td>0202-464</td>
<td>04-90</td>
<td>Training &amp; Seminars</td>
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<td>$1,200.00</td>
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</tbody>
</table>

**TOTALS** $1,200.00 $1,200.00

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**TRANSFER BETWEEN FUNDS**

<table>
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<tr>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
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**TOTALS**

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**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:**

Request a transfer of funds from Professional Service to Training & Seminars to cover unexpected costs.

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**DEPT HEAD SIGNATURE**

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**DATE** 9-May-14

**APPROVED BY RES NO.** 14-219

**CLERK DATE** 5-30-14

**DEPARTMENT** DISTRICT ATTORNEY

**AUDITOR'S USE ONLY**

**BA #**

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Budget Revision Form Revised 12/18