RESOLUTION - ACTION REQUESTED 2014-224
MEETING: May 20, 2014
TO: The Board of Supervisors
FROM: Keith Williams, Treasurer/Tax Collector
RE: Purchase Computers and Software

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Increasing Revenue and Appropriations in the Treasurer/Tax Collector and Elections Budgets to Recognize Unanticipated Revenue and to Purchase Computers and Software ($6,680).

Revenue received from Tax Collector and Elections Fees has been greater than anticipated this fiscal year. The department is requesting to use this revenue to offset the cost of purchasing new computers and software. The Microsoft Office 2003 system has been in use for over ten years and the computers are eight years old, are slow and prone to crashes and freezing. In addition the current Outlook e-mail is not compatible with the recent upgrade to the County e-mail system which causes it to frequently go offline.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has previously approved upgrading computer systems that are out of date.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Deny the request and instruct the Treasurer - Tax Collector - County Clerk to budget for the upgrade in 2014-15.

FINANCIAL IMPACT:
Revenue and appropriations will be increased in the Treasurer/Tax Collector and Elections budgets.

ATTACHMENTS:
Budget Action Form.xls (XLS)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: John Carrier, District V Supervisor
SECONDER: Lee Stetson, District I Supervisor
AYES: Stetson, Jones, Bibby, Cann, Carrier
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<td>GENERAL CONTINGENCY</td>
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**TOTALS**: 0

## TRANSFER BETWEEN FUNDS

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<th>CREDIT</th>
</tr>
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</table>

**TOTALS**: 

**ACTION REQUESTED**: (Check all that apply)

( X ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION**: Unanticipated revenue used to purchase new PC's and Software for Tax and Election Divisions.

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**DEPT HEAD SIGNATURE**: Keith Williams

**DATE**: 5-12-14

**APPROVED BY RES NO.**: 14-224

**CLERK**: Leticia Rodriguez

**DATE**: 6-20-14

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**Treasurer/Tax Collector: Elections**

**DEPARTMENT**

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000