RESOLUTION - ACTION REQUESTED 2014-233

MEETING: May 27, 2014

TO: The Board of Supervisors

FROM: Terri Peresan, Community Services Director

RE: Approval of Appropriation Changes to Veterans Service Office Budget

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funding Within the Veterans' Services Budget to Purchase New Office Furniture ($2,500).

On November 12, 2013, the Board approved a Budget Action increasing the Veterans' Services Budget with one-time subvention funding, Res. 2013-505. The Department of Community Services is requesting approval of transferring $2,500 from Extra Help to Office Expense in order to purchase new office furniture, carpet tiles and paint as the additional hours requested for the Veterans Service Officer is not necessary at this time. It should be reiterated that if the one-time subvention money is not used, then any remaining funding will have to be refunded as it cannot be carried over to the next fiscal year.

When walking through the door, the Veterans' Service Office (VSO), located at 5085 Bullion Street, has the overall ambiance of neglect with its used, miss-matched office furniture, old worn carpet and paint. Fresh paint, replaceable carpet tiles, and office furniture (desk, computer training tables, & chairs) purchased with the one-time only subvention funding will not only renovate the VSO setting, but also increase the "foot traffic" into the office as the funding was intended.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has historically approved appropriation changes requested by departments when necessary.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
A negative action would require the County of Mariposa to return any unused one-time only subvention funding and not renovate the Veterans Service Office, whereby keeping the County's Veterans Service Office in a state of apparent neglect.

FINANCIAL IMPACT:
$2,500 will be transferred from the Extra-Help line item to the Office Expense line item in the Veterans' Services Budget.

ATTACHMENTS:
Signed Budget Action--Veterans Srvs (PDF)

CAO RECOMMENDATION
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: John Carrier, District V Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Stetson, Jones, Bibby, Cann, Carrier
# BUDGET ACTION FORM

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<th>FUND</th>
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<th>ACCOUNT</th>
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**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** Appropriation changes to Veterans Services with one-time Subvention funding, approved on 11/12/13 (Res. #2013-505), from Extra Help to Office Expense to purchase office furniture, carpet tiles, & paint for the Veterans Service Office located at 5085 Bullion St. Extra Help personnel line item will return to the original budgeted amount at the beginning of this 2013-14 FY upon approval of this action item.

**DEPT HEAD SIGNATURE:**

**DATE:** 05/12/14

**APPROVED BY RES NO:** 14-233

**CLERK:**

**DATE:** 05/28/14

**DEPARTMENT**

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000