RESOLUTION - ACTION REQUESTED 2014-256

MEETING: June 10, 2014

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Approve Budget Action for Extra Help

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funding in the Alcohol and Drug Budget to Fund Additional Extra-Help Hours ($4,350).

Additional Extra-Help hours are needed due to full-time staff being out on administrative leave. The budget action uses salary savings and unused budgeted overtime to fund this request.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board generally approves budget actions that are fully funded within the Human Services Department.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The Extra-Help line item would have insufficient funding to provide the necessary services to clients.

FINANCIAL IMPACT:
The budget action transfers funding from salary savings in the A&D Specialist II budget line and unused overtime to the Extra-Help line item. There is no impact to the General Fund.

ATTACHMENTS:
Budget Action Extra Help AOD (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Janet Bibby, District III Supervisor
AYES: Merlin Jones, Janet Bibby, Kevin Cann, John Carrier
EXCUSED: Lee Stetson
## BUDGET ACTION FORM

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<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
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**TOTALS** 4,350 4,350

### TRANSFER BETWEEN FUNDS

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**TOTALS** 0 0

### ACTION REQUESTED:
- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget or in any one fund of the budget, or transferring appropriation from Contingencies
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

### JUSTIFICATION
Extra help hired to cover for staff on administrative leave.

### DEPT HEAD SIGNATURE

### DATE
5-15-14

### APPROVED BY RES NO.
14-256

### CLERK

### DATE
6-10-14

### DEPARTMENT
Human Services

### AUDITOR’S USE ONLY

### BA #