RESOLUTION - ACTION REQUESTED 2014-271

MEETING: June 17, 2014

TO: The Board of Supervisors

FROM: Terri Peresan, Community Services Director

RE: Approval of Appropriation Changes to the C-1 & C-2 Nutrition Programs

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Appropriations in the Senior Nutrition Fund Between the C-1 & C-2 Senior Nutrition Programs for End of Year Adjustments ($2,300).

Due to the increased need of Home Delivered services for homebound seniors and an increase in service costs within the C-2 program, the projected C-2 Home Delivered Meals program budget will need additional funding from the C-1 Congregate program in order to satisfy end of year expenses based on the programming methodology used to report to Area 12 Agency on Aging per our 2013-14 Agreement.

There is no financial impact to the Department's overall operating budget or the General Fund.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has historically approved the request for end of year adjustments in order for the payment on incoming and/or anticipated bills within the Department of Community Services' approved budgets.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
A negative action would be the inability to pay bills based on the programming methodology used to report to Area 12 Agency on Aging per the 2013-14 Agreement.

FINANCIAL IMPACT:
Appropriations in the Senior Nutrition Fund are being transferred between the C-1 and C-2 Senior Nutrition programs to offset unanticipated increases in the Home Delivery program.

ATTACHMENTS:
Signed Budget Action--Sr. Nutrition End of Year Adj (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Janet Bibby, District III Supervisor
SECONDER: Lee Stetson, District I Supervisor
AYES: Stetson, Jones, Bibby, Cann, Carrier
# BUDGET ACTION FORM

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<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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**TOTALS** $2,300 $2,300

## TRANSFER BETWEEN FUNDS

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**TOTALS** 0 0

**ACTION REQUESTED:** (Check all that apply)

I. Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** Appropriation changes to Sr. Nutrition programs for end of year adjustments.

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**DEPT HEAD SIGNATURE** [Signature]

**DATE** 05/29/14

**APPROVED BY RES NO.** 14-271

**CLERK** [Signature]

**DATE** 6-18-14

**DEPARTMENT** Community Services

**AUDITOR’S USE ONLY**

**BA #**

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Budget Revision Form Revised 07/2000

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