RESOLUTION - ACTION REQUESTED 2013-569

MEETING: December 17, 2013

TO: The Board of Supervisors

FROM: Peter Rei, Public Works Director

RE: Approve an Agreement with Howk Systems and Budget Action

RECOMMENDATION AND JUSTIFICATION:
Approve an Agreement with Howk Systems for the Furnishing and Installation of an Influent Flow Meter for the Yosemite West Maintenance District in the Amount of $38,500, and Authorize the Director of Public Works to Sign the Agreement; Approve Budget Action Transferring Funding from the Yosemite West Utility Capital Fund to the Yosemite West Maintenance District Fund to Provide Funding for the Agreement ($38,500).

The Yosemite West Sewage Collection and Treatment system has a long history of challenges. On August 30, 2012, the Regional Water Quality Control Board (RWQCB) cited several deficiencies they observed on a recent site visit in a Notice of Violation (NOV), which was delivered to the County on behalf of the Yosemite West District. This NOV required that the County (District) prepare a series of reports and plans on how to address the noted deficiencies. The required reports and plans were submitted to the RWQCB in late 2012 and accepted.

On July 16, 2013, the Board approved Plans and Specifications and gave authorization to Public Works to Solicit Bids for Wastewater Facility Improvements that consist of the installation of a new influent flow meter, self-cleaning strainer for the surface drip irrigation system, a prefabricated enclosure for the strainer, associated electrical and control modifications and demolition of the existing surface drip irrigation system strainers. The bids were to be received on August 29, 2013. On August 29, 2013, no bids were submitted.

With no bids submitted, staff contacted County Counsel to discuss the next steps. Consultation with County Counsel indicated that Public Works could contact potential contractors to solicit proposals. During the investigations it was determined that no one was interested in doing the work at that time due to workload conflicts. Public Works contacted Howk Systems who is familiar with the Yosemite West Wastewater facility to see if they would be willing to install the Flow Meter only. Other improvements indicated in the Plans and Specifications would be done at a later time. Howk Systems agreed and have submitted a proposal to furnish and install the flow meter for Yosemite West.
BACKGROUND AND HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
None that can be recommended. The RWQCB has mandated that improvements be made to the system. If those improvements are not made the District will face substantial fines and penalties.

FINANCIAL IMPACT:
Funding will be transferred from the Yosemite West Utility Capital Fund to the Yosemite West Maintenance Fund.

ATTACHMENTS:
Agreement with Howk Systems (PDF)
Budget Action - Howk Systems (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Rick Benson, County Administrator

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: John Carrier, District V Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Lee Stetson, Janet Bibby, Kevin Cann, John Carrier
EXCUSED: Merlin Jones
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>322</td>
<td>0912-309</td>
<td>1600</td>
<td>Transfer-In</td>
<td></td>
<td>(38,500)</td>
<td></td>
</tr>
<tr>
<td>322</td>
<td>0912-863</td>
<td>0418</td>
<td>Professional Services</td>
<td></td>
<td>38,500</td>
<td></td>
</tr>
<tr>
<td>535</td>
<td>1405-825</td>
<td>0416</td>
<td>Miscellaneous Expense</td>
<td></td>
<td></td>
<td>38,500</td>
</tr>
<tr>
<td>535</td>
<td>1405-825</td>
<td>0787</td>
<td>Transfer Out</td>
<td></td>
<td>38,500</td>
<td></td>
</tr>
</tbody>
</table>

001 0104 414-1090 GENERAL CONTINGENCY

## TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
</table>

| TOTAL | 38,500   | 38,500   |

**ACTION REQUESTED:** (Check all that apply)

( X ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies.

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** To allocate the American Recovery and Reinvestment Act funding.

---

**DEPT HEAD SIGNATURE:**

**DATE:** 12/06/13

**APPROVED BY RES NO. 13-569 CLERK:**

**DATE:** 12-17-13

**AUDITOR’S USE ONLY:**

**BA#**

Budget Action Form Revised 11/95