RESOLUTION - ACTION REQUESTED 2013-505

MEETING: November 12, 2013

TO: The Board of Supervisors

FROM: Terri Peresan, Community Services Director

RE: Approval of Budget Action Increasing Veterans Services for One-Time Subvention Program Funding

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Increasing Revenue and Appropriations in the Veterans' Services Budget With One-Time Subvention Program Funding ($12,333).

The Department of Community Services—Veterans’ Services Office (VSO) has received the lump-sum payment from the State of California and a budget action is now being submitted for Board review and approval.

The VSO will use the additional funding to increase office foot-traffic by expanding/enhancing the veterans’ services offered with the purchase of computer equipment & software, office equipment and an additional work day per week of the Veterans’ Services Officer’s time starting at mid-year. It should be noted that because this is one-time only funding, it cannot be carried over into the next fiscal year.

The Veterans’ Services Officer is an Extra-Help Employee therefore the Department of Community Services will ensure that the work hours do not exceed the maximum limit established for Extra-Help employees.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On October 22, 2013, the Board adopted Resolution 2013-479 approving the California Department of Veterans Affairs (CalVet) Special Certificate of Compliance One-Time Subvention Program Funding application.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

A negative action would require the County of Mariposa to return the funding and not offer the additional access to the Veterans’ Service Office.

FINANCIAL IMPACT:

An Increase to 001-0510-305.59-02 of $12,333.00 One-Time Subvention Funding; Increase to 001-0510-701.02-01 Extra Help of $2,500.00; Increase to 001-0510-701.04-
80 Equipment of $6,000.00; and Increase to 001-0510-701.04-81 Software of $1,333.00.

ATTACHMENTS:
Signed Budget Action--Veterans Services (PDF)

CAO RECOMMENDATION
Requested Action Recommended

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Janet Bibby, District III Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Stetson, Jones, Bibby, Cann, Carrier
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0510</td>
<td>305.59-02</td>
<td>One Time Subvention Funding</td>
<td></td>
<td>(12,333)</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0510</td>
<td>701.02-01</td>
<td>Extra Help</td>
<td></td>
<td>2,500</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0510</td>
<td>701.04-17</td>
<td>Office Expense</td>
<td></td>
<td>2,500</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0510</td>
<td>701.04-80</td>
<td>Equipment</td>
<td></td>
<td>6,000</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0510</td>
<td>701.04-81</td>
<td>Software</td>
<td></td>
<td>1,333</td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS**

|         |         |         |                     |         | **$0**    | **$0**    |

## TRANSFER BETWEEN FUNDS

|         |         |         |                     |         |        |        |

**TOTALS**

|         |         |         |                     |         | **0**  | **0**  |

**ACTION REQUESTED:** (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**

Approval of Special Certificate of Compliance One Time Subvention Program Funding

Fiscal Year 2013-14 through the California Department of Veterans Affairs (Cal Vet).

**DEPT HEAD SIGNATURE**

**DATE** 10/28/2013

**APPROVED BY**

**RES NO.** 13-505

**CLERK**

**DATE** 11-12-13

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000