DEPARTMENT: PWD/Engineering

BY: Jim Petropulos
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Authorize the purchase of a metal building for $8,500.00, and $10,000 for the materials to construct the building for the Building Department. The funds to purchase and construct would come from the Building Departments Budget.

Public Works was requested from Building to competitively bid the purchase of a 40' X 60' metal building that could be used for storage by the Building Department. Public Works solicited competitive bids and the lowest bid was for $8,500.00. The $10,000 is for the concrete slab and wood framing for end walls and partitions.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Building Department is currently in the process of converting all its paper files to digital, upon completion of this process they will need a place to store the paper documents, which is one of the things the proposed building will be used for. Public Works would be able to utilize the rest of the space, which would replace an existing building at the County Yard that is in drastic need of replacement. The Building Department will supply all the materials, and the Public Works Department would supply the labor to construct the proposed building.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not authorize and the Building Department won’t purchase the building.

Financial Impact? (X) Yes ( ) No Current FY Cost: $ 8500  
Budgeted In Current FY? (X) Yes ( ) No ( ) Partially Funded 
Amount in Budget: $0  
Additional Funding Needed: $18,500  
Source: Internal Transfer  
Unanticipated Revenue  
Transfer Between Funds  
Contingency  
( ) General  ( ) Other

Annual Recurring Cost: $0

List Attachments, number pages consecutively
1. Budget Action Form

CLERK'S USE ONLY:
Res. No. 33  
Vote - Ayes:  
Noes:  
Absent:  
( ) Approved  
( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California
By:  
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended

No Opinion

Comments:

CAO:  

Revised Dec. 2002
## Budget Action Form

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>600</td>
<td>0236</td>
<td>562-0620</td>
<td>Metal Building</td>
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</table>

600 0236 562-1090 **GENERAL CONTINGENCY**

|      |          |         | Building |         |          |          |
| TOTAL |          |         |          | $18,500 |          |          |

## Transfer Between Funds

|      |          |         |          |          |          |          |

| TOTAL |          |         |          | $0       |          | $0       |

**ACTION REQUESTED:**
- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** This building will be erected at Public Works to be utilized for storage of Building Department files which will be approximately 25% of the storage space and the remainder of the space would be for Public Works use.

**DEPT HEAD SIGNATURE**

**DATE** 10-8-03

**APPROVED BY RES NO.**

**CLERK**

**DATE** 11-4-03

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 11/95
COUNTY of MARIPosa
P.O. Box 784, Mariposa, CA 95338 (209) 966-3222
BOB PICKARD, CHAIR
GARRY R. PARKER, VICE-CHAIR
LEE STETSON
DOUG BALMAIN
JANET BIBBY
DISTRICT V
DISTRICT IV
DISTRICT I
DISTRICT II
DISTRICT III

MARIPOSA COUNTY BOARD OF SUPERVISORS
MINUTE ORDER

TO:      JIM PETROPOULOS, Public Works Director
FROM:    MARGIE WILLIAMS, Clerk of the Board
SUBJECT: CONSTRUCTION OF A METAL BUILDING FOR THE BUILDING DEPARTMENT
 Resolution No. 03-393

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,
ADOPTED THIS Order on November 4, 2003

ACTION AND VOTE:

CA-4  Authorize the Purchase of a Metal Building and Approve Budget Action Transferring Funds from
the Building Contingency to Metal Building to Cover the Cost of the Building and the Materials to
Construct the Building for the Building Department ($18,000) (4/5ths Vote Required) (Public
Works Director); Res. 03-393

Approval of the Consent Agenda (See End of the Minutes)
BOARD ACTION: Supervisor Balmain, pulled items 4 and 6 for discussion. (M)Stetson, (S)Balmain, the
balance of the items was approved/Ayes: Unanimous. Supervisor Balmain initiated discussion relative to
items 4 and 6, and expressed concern with the workload for Public Works. Jim Petropulos, Public Works
Director, advised that due to the change in weather, he authorized the rebuilding of the well house in
Yosemite West and that the project is complete. Following discussion, (M)Stetson, (S)Balmain, items 4
and 6 were approved. Supervisor Balmain asked about reviewing the status of the workload of the
department and prioritizing projects. Chairman Pickard asked the County Administrative Officer and
Public Works to review and come back to address concerns. Ayes: Unanimous.

cc:  Rich Inman, County Administrative Officer
     Ken Hawkins, Auditor
     John Davis, Building Director
     Mary Hodson, Administrative Analyst
     File