DEPARTMENT: Public Works/Yosemite West  BY: James J. Petropulos
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action transferring funds within the Yosemite West Maintenance District (wastewater division) from contingency to utilities to help cover the cost of electricity charges billed late by PG&E.

During the winter months PG&E estimates meter readings in Yosemite West because the meters are inaccessible due to snow. Typically they are able to get actual readings by May or June and send a revised billing based on actual usage. In early September 2003 we received a bill from PG&E that covered the period from November 24, 2002 through August 25, 2003 for the wastewater division (copy attached). In discussing this bill with their customer service division, PG&E admitted that they made two errors. First, their estimates for December through April were way too low; and second, they neglected to bill us for several months after obtaining an actual meter reading on May 27, 2003. The total charges on the bill amount to $9,832, and of this $6,678 belongs to the prior fiscal year (2002-03). Since the budgeted amount in the utilities line item was only meant to cover expenses for the current year, we need to transfer funds from contingency to help defray this unanticipated expense.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

From time to time the Board approves transferring funds from contingency to cover unexpected costs.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the Budget Action transferring funds, which would delay payment of future utility bills.

Financial Impact? (X) Yes ( ) No  Current FY Cost: $4,000  Annual Recurring Cost: $  
Budgeted In Current FY? ( ) Yes (X) No ( ) Partially Funded 
Amount in Budget: $11,200  
Additional Funding Needed: $4,000  
Source: 
Internal Transfer  
Unanticipated Revenue  
Transfer Between Funds  
Contingency  
( ) General (X) Other

List Attachments, number pages consecutively  
1) Budget Action Form  
2) PG&E Bill (9 pages)

CLERK’S USE ONLY:
Res. No.: 03-570  Ord. No. ______
Vote – Ayes: 5  Noes: ______
Absent: ______
Approved ( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ________________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
☑ Requested Action Recommended
☐ No Opinion
Comments:

CAO: __________________________

Revised Dec. 2002
### BUDGET ACTION FORM

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#### GENERAL CONTINGENCY

**TRANSFER BETWEEN FUNDS**

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**TOTAL**

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**ACTION REQUESTED:** (Check all that apply)

- [X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** To cover part of the cost of prior year utility charges billed late by PG&E.

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**DEPT HEAD SIGNATURE**

**DATE**

**APPROVED BY RES NO**

**DATE**

**322 Yosemite West**

**AUDITOR'S USE ONLY**

**BA#**