DEPARTMENT: Tourism & Economic Development  
BY: Judith E. Beliera  
PHONE: 966-3685

RECOMMENDED ACTION AND JUSTIFICATION:
Request that the Mariposa County Board of Supervisors approve the intrabudget transfers:
Software to Communications $500
Equipment under $1000 to Communications $153
   A miscalculation at mid-year budget adjustment will cause a shortfall in the Communications line.
Private Vehicle use to Promotions $750
   The improvements (paint and equipment) to the John C Fremont building and for the signs downtown are coming out of the Visitors Bureau budget and were not anticipated at mid-year budget adjustment so additional funds will be need in that line.
Memberships to Office Expense $850
   There has been an increase in Vacation Planner mailings so additional funds are needed in the Office Expense line to purchase postage for the Trust account at the Post Office.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Historically the Board has approved budget transfers of this nature.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The individual lines effected will not have enough funds to pay the year end bills.

Financial Impact? ( ) Yes  ( ) No  Current FY Cost: $  
Budgeted in Current FY? (x ) Yes  ( ) No  ( ) Partially Funded
Amount in Budget: $2,253  
Additional Funding Needed: $  
Source:
Internal Transfer  X  
Unanticipated Revenue  4/5's vote  
Transfer Between Funds  4/5's vote  
Contingency  4/5's vote  
( ) General  ( ) Other

CLERK'S USE ONLY:
Res. No. 52-03  
Vote - Ayes: 5  Noes: _____  
Absent: _____  
Approved
( ) Minute Order Attached  ( ) No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
No Opinion
Comments:

The foregoing instrument is a correct copy of the original on file in this office.
Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California
By: 
Deputy

Revised Dec. 2002
## BUDGET ACTION FORM

<table>
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<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<th>DECREASE</th>
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### TRANSFER BETWEEN FUNDS

|         |         |         |         |         |         |         |

### TOTALS

|         | 2253    | 2253    |

**ACTIONS REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

### JUSTIFICATION

- A miscalculation at mid-year budget adjustment will cause a shortfall in the Communications line.
- The improvements (paint and equipment) to the John C Fremont building and for the signs downtown are coming out of the Visitors Bureau budget and were not anticipated at mid-year budget adjustment so additional funds will be needed in that line.
- There has been an increase in Vacation Planner mailings so additional funds are needed in the Office Expense line to purchase postage for the Trust account at the Post Office.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**CLERK**

**DATE**

**AUDITOR'S USE ONLY**

**IBA #**

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Budget Revision Form Revised 11/95